Dr. Ruth Ann Marston presided over the PESD #1 Governing Board Meeting in the Phoenix Elementary School District #1 Governing Board Room

Other Board members present at the meeting were:

Mr. Doug Allsworth  Ms. Susan Bliss  Ms. Liz Meza  (absent)  Dr. Louisa Stark

Also present were:

Ms. Myriam Roa  Mr. Tom Lind  Mr. Kenneth Baca
Superintendent  Assistant Superintendent  Assistant Superintendent for
for Curriculum and Instruction  Business Services

Mr. Randy Dickason  Ms. Eleanor Moyza
Executive Director for  Board Secretary
Human Resources

A. **Regular Session – 6:00 p.m.**
   1. Call to Order – Dr. Ruth Ann Marston, President
   2. Pledge of Allegiance – Mike Fisher

B. **Approval of Consent Agenda**
   1. Governing Board Minutes:  September 10, 2009
                                 September 24, 2009
   2. Ratification of Payroll $1,914,509.26 and Expense Vouchers $2,250,510.12 in the Total Amount of
      $4,165,019.38
   3. Request for Approval of Employment of Administrative, Certified and Classified Staff and Employee
      Contract Adjustments
   4. Request for Approval of Separation of Employment, Resignations and Retirements
   5. Approval of HR Coordinator as a Qualified Evaluator of Certificated Staff for the 2009-2010 School
      Year
      Dr. Marston stated that the September 24, 2009 Board Minutes were not completely attached so they
      will be rolled to the next one. Dr. Marston asked for one grammatical correction to the September 10,
      2009 Board Minutes and asked for a motion recognizing those changes. Dr. Stark moved for approval
      of the Consent Agenda to include the changes and Ms. Bliss seconded the motion, which the board
      approved by 4-0 and the Consent Agenda was passed.

C. **Community Communications**

None.

Dr. Marston welcomed members of the Delta Program to the meeting.

10/8/09
D. **Superintendent’s Report**

1. **Awards and Recognitions**

   Ms. Roa gave recognition to Ms. Erica Brown, the District’s Recruitment and Retention Specialist, for the great job she did in having District employees attend the Diamondbacks Game on September 18. Ms. Brown stated that this was the 3rd Annual Diamondbacks Event that we’ve had for the District and it was the first night that the weather was cool. To top it all off, the Diamondbacks won and a post-fireworks show was held and everyone enjoyed a concert by Mercy Me, a Christian Band. Ms. Brown stated that there was an estimated 260 District employees and their families who attended the game and that in previous years we’ve had close to that number and the first year we conducted the event, we had close to 500 employees participate. Ms. Brown stated that at times like these with the way the economy is and other things that are happening, it’s important to continue having these District events and she was happy to organize it. Ms. Brown stated that a brand new teacher informed her last year that she loves working in our school district and one of the reasons is because we have these different events and things of that sort to build camaraderie with the District which increases morale.

2. **Announcements**

E. **Business Services – Kenneth Baca, Assistant Superintendent**

1. **Receive and Discuss the Progress of the District’s Capital Override and Bond Projects**

   Mr. Baca spoke to the item and acknowledged the ADM Group, our architects who worked alongside Ry-Tan Construction, our Construction Manager-at-Risk, the Governing Board for their support, the Principals that put up with the inconvenience at times, Plant Services and the leadership of Mr. Fisher for the success of our projects. Mr. Baca stated that we need to consider a possible future election that would include the Emerson Court Facility for renovations to our restrooms, painting carpeting and most importantly, the new HVAC System. He stated that when we went out for the voter-approval it was really to our schools first. He stated that we also can’t forget the need for replacements of roofs coming down the road on all our facilities. We also have future projects regarding solar energy (no District funds would be needed for the solar projects).

   Mr. Baca stated that he would turn the next portion of the presentation over to Mr. Mike Fisher and Ms. Cobie Oja of Plant Services. Mr. Fisher pointed out the amount of savings in electricity over the last year with the installation of the Energy Management System. He stated that Cobie is a big part of that because she’s the one who monitors the Energy Management System and the temperature in classrooms and all the rooms throughout the whole District and he acknowledged Cobie for her hard work in saving these dollars.

2. **Request for Approval of Issuance of Purchase Order to USA Shade and Fabric Structures, Inc. Mohave Contract 05N-PORT-0103, to install (2) two shade structures at 735 E. Fillmore Street (Improvement Bonds, Project of 2006, Series B 2009)**

   Ms. Bliss moved for approval of Item E2 and Dr. Stark seconded the motion which the Board approved by 4-0 and Item E2 was passed.

3. **Request to Approve the Annual Financial Report for Fiscal Year 2009**

   Mr. Allsworth moved for approval of Item E3 and Ms. Bliss seconded the motion which the Board approved by 4-0 and Item E3 was passed.

F. **Curriculum & Instruction – Tom Lind, Assistant Superintendent**

1. **Request for Approval of Contract with St. Mary’s Food Bank for the Distribution of Emergency Food Boxes by School Social Workers for the 2009-2010 School Year**

   Ms. Bliss moved for approval of Item F1 and Mr. Allsworth seconded the motion which the Board approved by 4-0 and Item F1 was passed.

G. **Human Resources – Randy Dickason, Executive Director**

1. None

10/8/09
H. Board Reports and Requests

1. Update on University Public School Phoenix (UPSP)

Mr. Allsworth stated that the School Council for UPSP met for the first time in an Organizational Meeting and he met the other School Council members and Ms. Debbie Gomez was there. He stated that the School Council provides recommendations to the UPSI Board and that if anything comes up at one of the School Council Meetings that he thinks the Phoenix Elementary Governing Board would want to know about, he’ll mention it at one of the regular board meetings. He stated that the School Council would be meeting on the last Tuesday of every month and also informed the board that if any board member has questions or issues that they’d like him to bring up at the School Council Meetings, to let him know.

Ms. Bliss stated that they received their Board Update report pertaining to In-School Suspensions and Out-of-School Suspensions and asked if this could be made available online so board members can look at it.

Dr. Marston stated that for the future she would like to make a request about the report on the Summary Sheet because the Board doesn’t know if it’s one student who’s out for 95 days or if 95 students are out for one day, and they also don’t know if they’re out for a Disciplinary Hearing or if they’re out pending a hearing. Therefore, she requested that an asterisk be placed on those sections of the reports so they can understand it when they read the Summary Sheet.

Ms. Bliss stated that she’d like to know how Phoenix Elementary compares to other school districts in teacher retention after the probationary period and stated that she’d like this to be discussed at the next board meeting.

Dr. Stark stated that she knows that some Social Workers are assigned to work at two schools and the schools are quite a distance from each other. She asked if Social Workers who work at two schools could possibly be assigned to schools that are close in distance to each other. Mr. Lind stated that he would look into that.

Dr. Stark requested the following information:

- A report on drop-out prevention and truancy and how it’s affected certain neighborhoods.
- What is the district doing and why is there a zero budget in the line item for drop out prevention?

Ms. Roa stated that it is time for the board to review her goals and they will be working on this together at an Executive Session and possibly a Study Session in the near future.

2. Board Direction to the Superintendent (if necessary)

I. Adjournment

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

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Dr. Ruth Ann Marston
Board President

RAM/evm

10/8/09