



Phoenix Elementary School District No. 1  
Regular Public Meeting/ Regular Session/Public Hearing  
May 27, 2010

Dr. Ruth Ann Marston presided over the PESD #1 Governing Board Meeting in the Phoenix Elementary School District Governing Board Room.

Other Board members present at the meeting were:

Mr. Doug Allsworth  
(arrived at 6:15 p.m.)

Ms. Susan Bliss  
(absent)

Ms. Liz Meza

Dr. Louisa Stark

*Also present were:*

Ms. Myriam Roa  
Superintendent

Mr. Tom Lind  
Assistant Superintendent  
for Curriculum and Instruction

Mr. Kenneth Baca  
Assistant Superintendent  
for Business Services

Mr. Randy Dickason  
Executive Director for  
Human Resources

Ms. Eleanor Moyza  
Board Secretary

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**A. Regular Session – 6:00 p.m.**

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Rosalinda Ramirez
3. Adjourn to Public Hearing

**B. Public Hearing**

1. Call for Public Hearing – Dr. Ruth Ann Marston
2. Family Life Education  
*Dr. Marston called for the Public Hearing on Family Life Education and asked if there were any Speaker Cards regarding this item but there were none. She asked if there was anyone who wished to address the Board but no one wished to address the Board.*
3. Adjourn to Public Hearing/Resume Regular Session

**C. Approval of Consent Agenda**

1. Approval of Minutes: April 8, 2010  
April 15, 2010  
May 13, 2010
2. Ratification of Payroll \$3,924,969.08 and Expense Vouchers \$3,010,751.40 in the Total Amount of \$6,935,720.48
3. Approval of Financial Reports for Student Activity Funds through March 2010
4. Request for Approval of Resolution to Allow Maricopa County Superintendent of Schools Office as the Chief Disbursing Office for all Wage Garnishments
5. Request for Approval of Employee Contract/Work Agreement Adjustments for Changes in Position
6. Request for Approval of Employment of Administrative, Certified and Classified Staff
7. Request for Approval of Separation of Employment, Resignations and Retirements
8. Request to Approve Out of State Travel

*Dr. Marston asked Mr. Baca to provide an explanation of Item 8 on the Consent Agenda. Mr. Baca stated that as the Board is aware, part of the budget contains energy not just for next fiscal year but for ten years out, we have been able to hire an Energy Education Coordinator. He stated that part of the Energy Education Coordinator's job and responsibilities will be to look for energy savings and potential energy savings as a behavior program where we look to change the behaviors of how we consume our natural resources. He stated that part of that is a training that all of the energy specialists throughout the nation take, so the new Energy Education Coordinator will need the training which will take place in Chicago at the end of June. He stated that it will be paid for through guaranteed savings so the training is at no cost to the District whatsoever. If we don't experience the guaranteed savings, then Energy Education writes us the check for the difference. Dr. Marston thanked him and stated that she just wanted this information on the record because of the freeze imposed for out of state travel. Mr. Dickason pointed out that Page C6 was walked in as a supplemental page for two coordinators that they hired for Student Services and he wanted to make sure that the Board is aware of that. Ms. Meza moved for approval of the Consent Agenda and Dr. Stark seconded the motion. The Board approved the motion by 3-0 and the Consent Agenda was passed.*

**D. Community Communications**

None

**E. Superintendent's Report**

1. Awards and Recognitions

Ms. Roa gave recognition to our Emerson Court Custodian, Mr. Emile Addison. She stated that she had three (3) Shout-Outs (a quick and informal method to recognize employees) for him and she read them out loud:

- Mr. Kenneth Baca/Assistant Superintendent for Business Services, said:

*"Emile is one in a million! He always comes to work with a smile, goes above and beyond what is expected of him and is loved by all at Emerson Court. Community members have commented on how responsive he is and always greets them with a friendly smile. Emile's work is exemplary! He is one that will not wait for work to come to him, but is always taking the initiative to keep the District Office looking clean. We are fortunate to have Emile Addison as a member of the Phoenix Elementary Family! Thank you, Emile!"*

- Mr. Randy Dickason/Executive Director for Human Resources, said:

*"I would like to thank Emile for the positive and professional way in which he performs his duties. As he goes about his day-to-day chores, he pays particular attention to maintaining those areas that experience a lot of pedestrian traffic – such as reception areas, common/break areas, walkways and stairways. Moreover, Emile completes his duties in a friendly and supportive manner, and he never complains about the variety of tasks that he is asked to do. Emile always has a friendly greeting and a smile for everyone he encounters. It is a real pleasure to have Emile as part of our team at the District Office. Thank you, Emile!"*

- Ms. Myriam Roa / Superintendent of Phoenix Elementary School District #1, said:

*"I am very impressed with Emile's happy greetings, wonderful smiles, great attitude and great level of work. Thank you, Emile!"*

2. Announcements

None

**F. Business Services – Kenneth Baca, Assistant Superintendent**

1. Request for Approval of HVAC Coil Maintenance Program by Thunderbird Mountain Facilities Performance Services (RFP #003-0809 Year 2 of 4)

*Dr. Stark moved approval of Item F1 and Ms. Meza seconded the motion. The board approved the motion by 3-0 and Item F1 was passed.*

2. Request for Renewal of Contracts for School Year 2010-2011

*Ms. Meza moved for approval of Item F2 and Dr. Stark seconded the motion. The board approved the motion by 3-0 and Item F2 was passed.*

3. Request Approval for Renewal of the Phoenix Elementary School District #1 and University Public Schools, Inc. (UPSI) Food Services Agreement for the 2010-2011 School Year  
(See Item F4 below)
4. Request Approval for Renewal of the Phoenix Elementary School District #1 and University Public Schools, Inc. (UPSI) Transportation Agreement for the 2010-2011 School Year  
Mr. Baca stated that Items F3 and F4 are very similar and the difference is that one of them is providing Food services to University Public Schools Inc. at UPSP and the only modification that has been made reflecting 2010-2011 School Year and administration is recommending both items for approval.  
*Dr. Stark moved for approval of Item F3 and F4 as a joint motion and Ms. Meza seconded the motion. Ms. Meza asked Mr. Baca what would happen with these two contracts in the event that we were to end the collaborative agreement with UPSI. Mr. Baca stated that these are contingent on the agreement itself, so, if for whatever reason the agreement is not continued for the beginning of the school year, then these will cease to exist. He stated that it's a 30-day notification for cancellation from either party. Dr. Marston asked the Board Secretary to make certain that the minutes reflect what Mr. Baca just stated. The board approved the motion by 3-0 and Items F3 and F4 were passed.*
5. Request for Approval for Issuance of Purchase Order to Wholesale Floors LLC (Az. State Contract No. EPS-060077-2) For Purchase and Installations of Flooring at Kenilworth School  
*Ms. Meza moved for approval of Item F5 and Dr. Stark seconded the motion. The board approved the motion by 3-0 and Item F5 was passed.*

**G. Curriculum & Instruction – Tom Lind, Assistant Superintendent**

1. Request for Approval of Renewal to Collaborate with Northern Arizona University Teacher Induction Program for the 2010-2011 School Year  
Mr. Lind stated that at the last governing board meeting he was asked to bring this item back this evening and has brought additional information specifically regarding Project Oversight and also a cancellation agreement. Mr. Lind stated that he spoke with Dr. Patty Horne, the Executive Director of the NAU Tip Program and she was in full agreement in adding those two items. He stated that Project Oversight falls under his responsibility and collaboration with the management counsel for TIP and collaboratively, that is shared with him by our Director of Professional Development and our Human Resources is also involved in this process and she fully understood the need to have a cancellation agreement should they decide to do so and was in agreement to do so.  
*Dr. Stark moved for approval of Item G1 and Ms. Meza seconded the motion. The board approved the motion by 3-0 and Item G1 was passed.*

**H. Human Resources – Randy Dickason, Executive Director**

1. Request for Approval of Agreement Regarding Recoupment of Montessori Training Payments  
Mr. Dickason stated that this item was brought to a previous board meeting and they realized that some teachers had questions about this and the governing board asked him to communicate with the teachers which he did and the item is being brought back tonight. After speaking with the teachers, it was realized that the training takes several years and it was really a concern to teachers who had already begun the training that the District would try to enact some sort of agreement in the process while they're in this training, therefore, Cabinet recommended that this be applied only to teachers who are hired after tonight's board meeting, May 27, 2010. *Dr. Stark moved for approval of Item H1 and Ms. Meza seconded the motion. The board approved the motion by 4-0 (including Mr. Allsworth) and Item H1 was passed.*
2. Request for Approval of 2010-2011 PECTA Meet and Confer Agreed Upon Recommendations  
Mr. Dickason stated that the recommendations were "yes" as indicated in the attached Meet and Confer document. *Dr. Stark moved for approval of Item H2 and Ms. Meza seconded the motion.*

Dr. Stark stated that she truly appreciates the negotiations that went on and she knows that it was a lot of work for both Mr. Dickason and Ms. Ramirez. Mr. Dickason stated we have to give credit to Mr. Lind and Mr. Baca also because they participated through the whole process and contributed greatly to this. Dr. Stark also gave credit to the PECTA Chair for doing a great job. Dr. Marston agreed and stated that

the spirit this year has been very positive. *The board approved the motion by 4-0 and Item H2 was passed.*

3. Request for Approval of 2010-2011 ESPA Meet and Confer Agreed Upon Recommendations  
*Dr. Stark moved for approval of Item H3 and Ms. Meza seconded the motion.* Dr. Stark thanked the people who are representing our staff as well as those in Administration for all the work that they have done. Mr. Perry Young, Interim President of ESPA thanked Mr. Dickason, Mr. Baca and Mr. Lind for the negotiations that they went through this year. He stated that it was a lot of time and effort that went into the negotiations by both teams. He stated that they do have some concerns in regards to the amount of time that was spent as compared to the end-results and his team doesn't feel that they got their money's worth in regard to the work that was put in and the end-result. He stated that the association looks forward to revising the process. *The board approved the motion by 4-0 and Item H3 was passed.*

## **I. Board Reports and Requests**

1. Update on University Public School Phoenix (UPSP)  
Ms. Meza's stated they have four teachers' resignations; two teachers that were not offered contracts through UPSP/UPSI. Enrollment is now being reassessed and staffing will be adjusted accordingly. She stated that one request that she did make was to review and make a change in the existing procedures to ensure that our students' due process is in compliance with policy and procedure as it pertains to student-discipline.  
  
Dr. Marston asked Mr. Baca how many enrollees we are picking up and he stated that there are about 158 and we continue to get calls.
2. Board Direction to the Superintendent (if necessary)  
Dr. Marston stated that as we approach the centennial of the State of Arizona, she would like to see, as part of our paperless Social Studies Curriculum each school provided with a link to our website on its own website, a history of that school.  
  
Dr. Marston stated that at some point, she would like to see our District History because we have a lot on that website and she's sure that we could encourage a Special Program like ALPS to provide that because she'd like to see the histories done by the kids.
3. Board Report  
Dr. Marston stated that our 8<sup>th</sup> Grade Promotion Ceremonies have been absolutely spectacular. They've all been different but they have been very touching, they have been very celebratory and they have been very tastefully done and we have the most beautiful children in the entire world.

## **J. Adjournment**

The board meeting adjourned at 6:30 p.m.

Respectfully,

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Dr. Ruth Ann Marston  
Board President

RAM: evm