



**Regular Public Meeting
February 23rd, 2012**

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting in the Governing Board Room.

Other board Members present were:

Mr. Doug Allsworth

Dr. Louisa stark

Ms. Susan Bliss

Also present were:

Ms. Myriam Roa

Mr. Randy Dickason

Mr. Tom Lind

Superintendent

Executive Director for
Human Resources

Assistant Superintendent
Curriculum & Instruction

Ms. Magda Nunez

Mr. Larry Weeks

Lillian Hameed

Interim Asst. Superintendent
Business Services

Assistant Superintendent
Business Services

Board Secretary

A. Regular Session – 6:00 p.m.

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Larry Weeks

Ms. Roa introduces Mr. Larry Weeks, our new Assistant Superintendent of Business Services. He was approved at a prior Board meeting and will start on Monday, February 27th, 2012.

Mr. Weeks thanks everyone for being given the opportunity to work with our district and looks forward to getting to know everyone.

Agenda item taken out of order

Dr. Marston requests a motion for approval on the consent agenda.

Mr. Allsworth moves to approve the Consent Agenda, Dr. Stark seconds

Ms. Bliss has some questions concerning the roofing contracts. She wants to insure work being done is absolutely necessary.

Dr. Stark asks about the vacuuming of the roof at the ASU Preparatory Academy. It is explained that a portion of the roof has a membrane laid, followed by tar, then rocks are added to protect the roof. So when they redo the roof, the rocks have to be removed explaining the vacuuming costs. She also has a question about the roofing at Dunbar. It is explained that the area to be re-roofed is the multi-purpose room.

Dr. Stark also speaks to item C.8. She wants to make sure the students are sufficiently chaperoned. Mr. Lind will speak to Mr. Flores in reference to this matter. Dr. Marston notes that the motion can be passed conditionally with the understanding that the children will be adequately chaperoned.

Further discussion regarding the re-roofing issue results in Mr. Allsworth Amending his motion to approve the Consent Agenda with the withdrawal of C. 4, C. 5 and C. 6. Dr. Stark seconds his amended motion.

C. Approval of Consent Agenda

1. Approval of Minutes: December 8, 2011, and December 15, 2011
2. Ratification of Payroll \$2,075,636.18 and Expense Vouchers \$1,242,531.39 in the Total Amount of \$3,318,167.57
3. Request to Approve Issuance of Purchase Order to Progressive Roofing (TCPN Contract No. MO928) for Re-roofing at Kenilworth Elementary School
4. Request to Approve Issuance of Purchase Order to Progressive Roofing (TCPN Contract No. MO928) for Re-roofing at Monterey Park Elementary School
5. Request to Approve Issuance of Purchase Order to Progressive Roofing (TCPN Contract No. MO928) for Re-roofing at ASU Preparatory Academy
6. Request to Approve Issuance of Purchase Order to Progressive Roofing (TCPN Contract No. MO928) for Re-roofing at Dunbar Elementary School
7. Request to Approve Out of State Travel
8. Request to Approve Out of District Field Trip
9. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff
10. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
11. Request for Approval of Separation of Employment, Resignations and Retirements

The vote is taken on C.1, 2, 3, 7, 8, 9, 10 and C.11.

Amended motion was passed unanimously

Dr. Marston proposes a motion to table items C. 4, 5, and 6 until the next meeting, pending additional information on the three roof requests.

Ms. Bliss moved to table Items C. 4, 5, and 6, Mr. Allsworth seconds.

Motion was passed unanimously

Agenda item taken out of order

H. Human Resources – Randy Dickason, Executive Director

1. Request for Approval of Memorandum of Understanding with Maricopa County Education Service Agency (MCESA)

Ms. Bliss moved to approve item H.1, Dr. Stark seconds.

Motion is passed unanimously

Ms. Rosalinda Ramirez speaks to item H.1 concerning the increased number of teacher evaluations. Ms. Roa explains that at this time the district has not discussed increasing the number of teacher evaluations during year 2 or 3.

Agenda item taken out of order

F. Business Services – Magda Nuñez, Interim Assistant Superintendent

1. Authorization to Issue a Request for Proposal #005-1112 for Health Insurance

Ms. Roa explains that we currently have two years that have been approved from the previous bid but Administration recommends we rebid again to have the option of fully insured rather than self-insured.

Ms. Bliss moves to approve item F. 1, Dr. Stark seconds

Motion is passed unanimously

Regular agenda items resumes

2. Adjourn to Executive Session

Mr. Allsworth moved to Adjourn to Executive Session, Dr. Stark seconds.

Motion is passed unanimously

Meeting is adjourned to Executive Session at 6:25.

B. Executive Session

§38-431.03.5. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body.

1. Receive and Discuss the Meet and Confer Salaries, Proposals and Budget Impact
2. Adjourn to Regular Session

Regular session resumes at 6:52

D. Community Communications

Ms. Rosalinda Ramirez expresses her gratitude and appreciation to the District Cabinet and Directors. Due to the committee meetings with PECTA representatives, issues were addressed before they escalated into more serious matters. She wanted to express her gratitude for the mutual collaboration.

E. Superintendent's Report

We will have our Read across America week, the first week in March. Mr. John Huppenthal, the current Arizona Superintendent of Public Instruction, will speak at 1:30 at Magnet Traditional School on Friday March 2nd, 2012. Ms. Roa will read for Kenilworth students.

F. Business Services – Magda Nuñez, Interim Assistant Superintendent

2. Adoption of Authorization to Determine the Use of Request for Proposals

Administration recommends that the Governing Board approve the Adoption of Authorization to determine the Use of Request for Proposals.

Dr. Stark moves to approve item F.2, Mr. Allsworth seconds

Ms. Roa requests Mr. Weeks, Assistant Superintendent for Business Services; explain why this agenda item comes to Board once a year.

Mr. Weeks explains that the Arizona Administrative Code which governs all procurements allows for a class determination by the Governing Board to allow the use of the RFP method, which is considered an alternative method of procurement still, from a requirement that was handed down in 1981-82. This agenda item is a class that defers the authority to the Superintendent or the designee for use of the RFP method when prudent. All RFP procurements will come to the Board for approval.

Motion is passed unanimously

G. Curriculum & Instruction – Tom Lind, Assistant Superintendent

1. Request for Governing Board to Receive and Discuss Algebra Qualifying Test

Mr. Lind speaks to item G.1. He explains that earlier in the school year a curriculum was submitted to the high school district for their approval. The high school district did accept our curriculum model, and we are working with all the schools that have eighth grade students to ensure they are participating in the plan. Ms. Kimberly Hertzog received information on how to prepare the spreadsheet for schools to identify which students will participate in the algebra qualifying test. That form is due to the high school district on March 29th, 2012. On April 17th, 2012 there is a mandatory meeting for all teachers who will be administering the test, from 4:00 to 5:00 at the high school district office, where they will be trained in the administering of the assessment, and receive their answer sheets at that time. The testing window is April 23rd – May 3rd, following AIMS.

Mr. Allsworth asks for clarification, the purpose of the test. Mr. Lind explains that eight grade students are instructed in algebra, and students who pass this test are exempt from taking algebra in their freshmen year of high school. This is collaboration between the high school district, and all of the partner school districts in the valley, that feed into the high school district. Ms. Roa explains that while it is not a statutory or regulatory requirement, it depends on the district as to how the students would be allowed to skip their first year of high school math.

Dr. Marston asks how ASU Prep. Is dealing with this issue? Ms. Roa agreed to check as to whether the Preps' eighth graders get to take the algebra qualifying test, and will report on this at the next board meeting.

2. Request to Approve School Calendars for the 2012-2013 and 2013-2014 School Years

Mr. Lind asks the Board include the early release dismissal schedule for next school year in item G.2

Ms. Bliss moves to approve item G2, as presented in the current agenda. Dr. Stark seconds.

Dr. Stark voices her concerns about the early dismissal days.

Mr. Allsworth moves to amend the motion to remove the 2013-14 school year from item G2, Dr. Stark seconds.

Motion did not pass (2 ayes; 2 nays)

Further discussion results in the suggestion to approve the calendar for one year, with starting and ending dates and vacation days as stated, and table the discussion of half days until the next meeting. This allows the administration to plan appropriately.

Ms. Bliss moves to approve item G2, as presented for the 2012-13 school year, without any consideration of whether Wednesdays are half days or full days, Dr. Stark seconds.

Motion is passed unanimously

3. Request the Governing Board Approve Select Governing Board Policies as Second Reading

Mr. Lind addresses direction, made at a previous meeting, to include more places the families could live in the questionnaire for the admission of homeless students. Upon study of that policy it was realized that the language as printed indicate the four items recognized by the US Department of Education, and the four items that are specifically noted in our Student Management System that we need to identify for uploading to the Dept. of Education. So instead of listing all of the places, it is important to use the four which are in the drop down menu in our student management system, and specifically requested by the Dept. of Education.

Mr. Lind also acknowledged that we have received a Policy Service Advisory that does affect significantly the policies JFAA and JFAB. A.R.S. 15.804 requires school districts to note whether or not families are actually residents of Arizona. So now there are guidelines per Statute to follow that requirement, and they are so reflected in the policies listed.

Ms. Bliss asks what documentation is necessary to meet the requirements of this Statute, and would like further review.

Mr. Allsworth moves to approve the select Board Policies as Second Reading on all the policies, except JFAA and JFAB, Ms. Bliss seconds

Motion is passed unanimously

Ms. Roa would like to see this Statute in a Board update as quickly as possible and then agendized in a subsequent Board meeting with council present to advise.

4. Request to Approve Agreement with NBC Learn for Digital Curriculum Content

Ms. Bliss moved to approve item G4, Dr. Stark seconds

Motion is passed unanimously

H. Human Resources – Randy Dickason, Executive Director

2. Request for Approval of New Job Description for Program Coordinator (Before and After School)

Ms. Bliss moved to approve item H.2, Dr. Stark seconds

Mr. Dickason explains that this item is recommending a new position and would eliminate a supervisor position. For the record, and so there is no misunderstanding by staff, when an upgraded position is created, it is the practice to post the job and consider any internal applicants. Administration also has the option to look at external applicants. There is no automatic placing of selected people in these jobs. Mr. Dickason goes on to explain that the before and after school PEER program has been greatly upgraded, in the respect that there is more staff development taking place, more coordination, as well as more direct supervision, winning an award in the process. To continue that improvement, Cabinet decided this can best be accomplished by having a Coordinator Level fully responsible for that program rather than just a supervisor level.

Motion is passed unanimously

I. Board Reports and Requests

1. Board Direction to the Superintendent

Ms. Bliss speaks to the Comprehensive Annual Financial Report, in reference to the student attendance reporting. Ms. Roa explains that this report is prepared for various reasons in our district. We receive more than the threshold of federal money which requires we have certain audits. Every year the district auditors, Clifton Larson Allan, are required to choose certain areas to look at. It may be food service, student attendance, or student activities. In general student attendance is extremely complex. When the district is audited, samples are pulled for whenever the auditors decide. If we are not in compliance, we get written up. If we are written up often for the same error, and corrections are not evident, we may get a 90 day letter. If we don't correct the error within 90 days, we may have 10% of our funding withheld.

Ms. Bliss also has a question in reference to the tracking of fixed assets. Ms. Roa will get the information on specific objections by the auditors and report to the Board.

Dr. Stark suggests taking a closer look at half days, as to what is happening with early release Wednesdays for professional/staff development with comparable and neighboring school districts.

J. Adjournment

Mr. Allsworth moves to adjourn, Ms. Bliss seconds

Meeting was adjourned at 7:51

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation, please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. The next Governing Board meeting will be held on Thursday, February 23rd, 2012 at 6:00 p.m.

Respectfully submitted by:

X

Dr. Ruth Ann Marston
Board President, Phx. Elem. School Dist. #1