



Elementary School District #1

...where tradition and innovation merge to create the future.

## Minutes of Regular Public Meeting August 9<sup>th</sup>, 2012

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting in the Kenilworth Elementary School Auditorium, 1210 N. 5<sup>th</sup> Avenue, Phoenix, AZ 85003

*Other board Members present were:*

**Mr. Doug Allsworth**                      **Dr. Louisa Stark**                      **Ms. Liz Meza**                      **Ms. Susan Bliss**

*Also present were:*

**Dr. Myriam Roa**                      **Mr. Randy Dickason**                      **Mr. Tom Lind**  
Superintendent                      Executive Director for                      Assistant Superintendent  
Human Resources

**Mr. Larry Weeks**                      **Ms. Lillian Hameed**  
Assistant Superintendent                      Board Secretary

### **A. Regular Session – 6:00 p.m.**

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Lucia Raz, Principal at Emerson

### **B. Approval of Consent Agenda**

1. Ratification of Payroll \$2,308,680.84 and Expense Vouchers \$5,978,145.81 in the Total Amount of \$8,286,826.65
2. Request for Approval of Financial Reports for Student Activity Funds for June 2012
3. Request for Approval of Renewal Agreement with Booker T. Washington Head Start for Preschool Services
4. Request to Approve Issuance of Purchase Orders that will Exceed \$50,000 for Special Education Vendors that Provide Support Services to Students and Schools
5. Request to Approve the Renewal Agreement with Arizona State University for American Dream Academy Parent Education Classes for the 2012-2013 School Year
6. Request to Approve Renewal Agreement with Reach Out Health Care America for Mobile Dental Clinics at District Schools
7. Request to Approve Agreement with VHS Outpatient Clinics, Inc., for the Abrazo School Based Health Clinic at Lowell School
8. Request to Approve Renewal of the Memorandum of Understanding with Maricopa County Department of Public Health for the School-Based Dental Sealant Program to Eligible Students for the Prevention of Tooth Decay
9. Request to Approve Renewal Agreement with Phoenix Children’s Hospital for Services of the Breathmobile for the 2012-2013 School Year
10. Request to Approve for Out of State Travel
11. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff

12. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
13. Request for Approval of Separation of Employment, Resignations and Retirements
14. Request for Approval of Designated Administrators as Qualified Evaluators of Certificated Staff for the 2012-2013 School Year
15. Request to Approve the Acceptance of a \$26,000 Grant from Science Foundation Arizona

*Ms. Bliss moved to approve the consent agenda, Mr. Allsworth seconded  
Motion was passed unanimously*

**C. Community Communications**

*There were no community communications*

**D. Superintendent's Report**

1. Awards and Recognitions
2. Announcements

*Ms. Roa reported that there was a smooth start to the 2012/13 school year. She directed Mr. Weeks to provide an enrollment report.*

*Mr. Weeks reported that our enrollment is down approximately 85 students from the 100<sup>th</sup> day last year. Ms. Roa also reported that the ASBA is requesting the Governing Board review the top ten legislative action proposals to pursue in the 2013 Legislative Session.*

*Dr. Marston directed the Board to review and indicate their top 10 priorities, and submit them to Kathy Garcia. A list can then be compiled and further prioritized.*

*Ms. Roa also announced the 36<sup>th</sup> Annual Law Conference ASBA and ASA, to be held September 6<sup>th</sup> – 8<sup>th</sup> at J. W. Marriott Camelback Inn in Scottsdale Arizona. Kathy Garcia coordinated the registration for that event.*

*Ms. Roa asked the Board if they were interested in continuing The National School Board Association Membership which costs \$8,900 per year. After discussion it was determined to cut this publication from our budget.*

*Mr. Lind presented the Board with a brief overview on AZ Learns A-F, final data for 2011, with a follow up report on September 13<sup>th</sup>, 2012.*

*Dr. Marston requested to have the Wilson School District included in the report.*

3. REIL / MCESA Update

*No update at this time*

**F. Curriculum & Instruction – Tom Lind, Assistant Superintendent**

*Item taken out of order*

4. Request for Governing Board to Approve the Planning Process for a 200 Day Student Calendar for the 2013-2014 School Year

*Ms. Bliss moved to approve item F. 4, to begin the planning process for a 200 day student calendar for the 2013/14 school year, Mr. Allsworth seconded*

*Dr. Stark requested that substantial statistics and documentation be gathered for or against this project. She also asked we be sensitive to insure, as much as possible, that vacation times and breaks fit with our parents' schedules.*

*Ms. Bliss stated the importance of keeping an open mind, and involving as many stakeholders as possible in the decision making.*

*Mr. Allsworth shared information from a couple of articles on the subject, and has forwarded that information to Mr. Lind.*

***Motion was approved unanimously***

*Dr. Marston suggested this information be posted on our web-site, and requested the participation of all interested parties. Dr. Marston further suggested that information regarding the benefits of an extended school year also be made available on the web-site.*

**E. Business Services – Larry Weeks, Assistant Superintendent**

1. Request for Approval for Issuance of Purchase Order to Safeguard Security Systems (MESC Contract #12H-SAFE2-0604) for Inspections of Fire Alarm Systems, Sprinkler and Hood Systems

***Dr. Stark moved to approve item E. 1, Mr. Allsworth seconded***

***Motion was approved unanimously***

**F. Curriculum & Instruction – Tom Lind, Assistant Superintendent**

1. Request for Governing Board to Approve Memorandum of Agreement with Women's Health Coalition of Arizona for the 2012-2013 School Year

***Mr. Allsworth moved to approve item F.1, Dr. Stark seconded***

*Dr. Stark asked who the primary contact would be. Mr. Lind stated that he would be the primary contact, but Sara Marcum would be the day to day contact working along with the community workers for organizing the activities in our schools.*

***Motion was approved unanimously***

*Ms. Roa thanked Dr. Marston for always scanning the community for these wonderful resources.*

2. Request for Approval of Award of RFP 006-1112 for Assessment and Testing Materials

***Mr. Allsworth moved to approve item F 2, Ms. Meza seconded***

***Motion was approved unanimously***

3. Request for Governing Board to Approve Memorandum of Understanding with My Healthy World for Pilot Health Education Program at Emerson School for the 2012-2013 School Year

***Mr. Allsworth moved to approve item F 3, Dr. Stark seconded***

*Dr. Stark asked how this program would be administered. Ms. Melissa Mancilla, PE teacher at Emerson, spoke to the issue and explained how she would be working with the classroom teachers.*

***Motion was approved unanimously***

5. Request for Governing Board to Receive and Discuss a Report on the District's Strategic Plan – Our Blueprint for Student Success

*Mr. Lind presented a slide show of the District's Strategic Plan.*

**G. Human Resources – Randy Dickason, Executive Director**

1. Request for Approval of Revised Job Description for PEER Lead

*Dr. Stark moved to approve item G. 1, Ms. Meza seconded  
Motion was approved unanimously*

**H. Board Reports and Requests**

*There were no Board Reports or Requests*

**I. Adjournment**

*Mr. Allsworth moved to Adjourn, Dr. Stark seconded  
Meeting was adjourned at 7:00 p.m.*

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. **The next Governing Board/Study Session meeting will be held on Thursday, August 23, 2012 at 6:00 p.m.**

Respectfully submitted by:

A handwritten signature in cursive script that reads "Ruth Ann Marston". To the left of the signature is a large handwritten "X" mark. The signature is written over a horizontal line.

Dr. Ruth Ann Marston  
Board President, Phx. Elem. School Dist. #1