



B1

## Elementary School District #1

...where tradition and innovation merge to create the future.

### Regular Public Meeting September 13<sup>th</sup>, 2012

**Dr. Ruth Ann Marston** presided over the PESD No. 1 Governing Board Meeting at Kenilworth Elementary, 1210 N. 5<sup>th</sup> Ave., Phoenix, Arizona 85003

*Other board Members present were:*

**Mr. Doug Allsworth**

**Dr. Louisa Stark**

**Ms. Liz Meza**

**Ms. Susan Bliss**

*Also present were:*

**Ms. Myriam Roa**  
Superintendent

**Mr. Randy Dickason**  
Executive Director for  
Human Resources

**Mr. Tom Lind**  
Assistant Superintendent

**Mr. Larry Weeks**  
Assistant Superintendent

**Lillian Hameed**  
Board Secretary

#### **A. Regular Session – 6:00 p.m.**

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Kathi Marston

#### **B. Approval of Consent Agenda**

1. Ratification of Payroll \$4,045,535.14 and Expense Vouchers \$1,898,572.31 in the Total Amount of \$5,944,107.35
2. Request for Approval of Financial Reports for Student Activity Funds for July 2012
3. Request for Renewal of Intergovernmental Agreement with the Maricopa County Superior Court and District for the Law-Related Education Program at Capitol and Edison Schools
4. Request to Approve Out of District Field Trip
5. Request for Approval for In State Travel
6. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff
7. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
8. Request for Approval of Separation of Employment, Resignations and Retirements

*Ms. Bliss moves to approve the consent agenda, Mr. Allsworth seconds.*

*Motion was passed, Dr. Marston refrained from voting.*

#### **C. Community Communications**

This is the time for the public to comment. Members of the board may not discuss items that are not specifically on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), actions taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or rescheduling the matter for further consideration and decision at a later date.

*There were no community communications.*

#### **D. Superintendent's Report**

1. REIL / MCEA Update

Ms. Roa directs Mr. Lind to provide a REIL/MCESA update. Mr. Lind thanks the Board members that attended the symposium with the other REIL districts in August. Mr. Lind then continues to share the following points, outlined in the handout:

- 2012/13 Curriculum implementation plan (page 2 of the handout)

Mr. Lind reports on the Common Core implementation for our new academic standards and the Teacher and Principal Evaluation systems. With regards to English language arts, our district is moving forward with full implementation of the common core in grades k-3 and 7-8. We are in transition for 4<sup>th</sup> 5<sup>th</sup> and 6<sup>th</sup> grades, and will include those in the full implementation next year. We are fully implementing the common core standards in math for grades k-8, with updates on how we are moving forward with the Benchmark assessments in English language arts and mathematics as well as what is being assessed on AIMS.

- Early release Wednesday schedule (page 3 of the handout)

Mr. Lind also states that currently and until winter break, we are in the LOI Learning Observation Instrument (our teacher evaluation system) window, on which we will be working on the new standards and objective writing as well as lesson design. This was the first major component MCESA suggested that we look at in terms of professional development. Having an understanding of our standards and objective writing as well as the design of the lesson is critical to the delivery of instruction as well as major component of the evaluation process. After winter break, in January, we will be looking at modeling which examines how a teacher brings modeling activities into the classroom. Then in February, we will be looking at the quality elements of practice in the classroom. Mr. Lind reports that all schools are moving forward with the implementation of English language arts and/or mathematics presentations, during those Wednesday early release days.

- The Learning Observation Score collection sheet (page 4)

This is the sheet the principals will use to record their scores, containing demographic information and content rubric information, noting pre-conference, observation and post conference results. Principals will complete this form and central office staff, under the direction of Rosanna Hidalgo will help calculate and tabulate this information into a database.

- Pacing guides detailing curriculum (pages 5 – 15)

As noted within the handout (2.B and 2.C) there are eight modules that MCESA is recommending for our professional development. It was decided that the focus would be on four this year, and then focus on the remaining four modules the following school year. This gives our teachers time to internalize the concepts and practice and develop them. Included within the packet are sample handouts which staff has developed with MCESA, which was a 4<sup>th</sup> grade mathematics sample. There is a similar language arts sample as well. Mr. Lind also explains the importance of Pacing guides which provide, by grade level, a monthly detailed analysis of the curriculum and the pace at which instruction should be guided, making the connection to the common core and between the math, science and the English language arts and the materials we have available. Through this method teachers will be supported through the professional development process. Mr. Lind briefly outlines MCESA's six step lesson planning guide, and reports the teachers are optimistic.

Ms. Bliss, Dr. Stark, Mr. Allsworth as well as Dr. Marston praise Mr. Lind's hard work. Dr. Marston makes note of the efficient format of the LOI form and further complements Mr. Lind on his presentation this evening.

Ms. Roa comments on how the current plan builds on the previous professional development which has helped our teachers with instruction in the past, and creates a deeper understanding across schools. The combined training of the coaches and administrators was very powerful. She also makes note that when this much time, energy and effort is put into the implementation of a mandate, and then have positive responses, all indicates a positive culture in our organization and she is proud to be part it.

Dr. Marston comments on the timeliness of the information as the evaluation policies will be addressed at the next meeting.

Mr. Lind states that a resolution will be brought to the board at the next meeting indicating that we will not fully implement house Bill 2823 this year.

## 2. Awards and Recognitions

*Ms. Roa recognizes and congratulates Magnet Traditional School. Magnet has been recognized by the Department of Education, office of Mr. John Huppenthal, as having a high performing and high progress rewards school. They met both of the categories which are, earning a letter grade of A, meeting the annual measurable objectives and having above average achievement and growth among the bottom quartile of their students. This makes them eligible to apply to be considered as one of Arizona's Title 1 Distinguished schools and be eligible to attend the national conference in January*

*Mr. Adrian Walker, Principal of Magnet Traditional attributes this success to his staff. He states they all truly believe that all students are capable of success. He goes on to thank the administration for the autonomy to perform.*

*Ms. Roa makes note that although the number of free and reduced lunch students has increased (now about 75%) Magnet has still kept pace with the high performing tradition of Magnet Traditional School.*

### 3. Announcements

*Ms. Roa announces that we are part of a Rodel math Superintendent's club and several of our schools participated. Only 35 schools which were chosen to receive an award for perfect participation. Ms. Roa recognizes Bethune, Whittier and Capitol which all received awards from Macro this year.*

*One of our teachers at Herrera, Carmen Gore, has been chosen to receive the Chicano's por la Causa's Esperanza award. Further information on that celebration will be forthcoming.*

*Mr. Weeks reports that as of Sept. 6, 2012 our enrollment is down 211 students over the same day last year. We are trending up, from the first day of this school year. However by the 40th day, which falls on the 26<sup>th</sup> of September, we may not break 200. He will look at the average daily membership and start to build the budget around that number.*

*Ms. Roa states that she does not see any major changes or rearranging of staff for this year.*

## **E. Business Services – Larry Weeks, Assistant Superintendent**

1. None

## **F. Curriculum & Instruction – Tom Lind, Assistant Superintendent**

1. Request for Governing Board to Receive and Discuss the Annual Accountability and Assessment Report

*Mr. Lind introduces Ms. Kathi Marston who presents a slide show outlining the changes regarding the AZ LEARNS A-F 2012, and the Elementary & Secondary Education Act waiver.*

- *The passing of Senate Bill 1286, and Senate Bill 1458, resulted in the following changes:*
  - *Replaces the AZ LEARNS-Legacy Profiles with A-F Letter grades.*
  - *Requires 95% tested, meaning schools are required to test all students.*
  - *Students taking the AIMS A will be included in the composite portion of all A-F models.*

*Ms. Marston discusses how the composite score is calculated. The composite score is 50% of the A-F Accountability profile. Additional points are earned if a school reclassifies 30% or more of ELL students in the current year. Since the maximum number of points a school could earn on the growth component was 99 because growth points were derived from percentiles that range from 1-99, thus an additional point is allowed for the Growth component. The purpose of the growth component is to map how students are progressing from one year to the next relative to academic peers statewide. It also will measure how well a schools lowest achieving students are progressing academically. (Please see handout for 2012 composite scores and ELL reclassification rates as well as overall growth scores and bottom 25% growth scores for the district and the schools). Ms. Marston further outlines the data used to measure growth and how the A-F letter score is calculated.*

- *ESEA (Elementary and Secondary Education Act) waiver.*

*Ms. Marston explains the ESEA Waiver. Last September the United States Dept. Of Education announced the opportunity for states to seek relief from specific provisions of the Elementary and Secondary Education Act. Arizona's application was approved. See below for the highlights of this approval.*

- *Make a determination of adequate yearly progress for schools and LEAs.*
- *Extends the 2014 target for 100% in reading and math to 2020.*
- *Eliminates the requirement to identify for improvement, corrective action, or restructuring both schools and LEAs.*
- *Defines and identifies schools needing improvement more appropriately*
- *Eliminated the fiscal consequences of NCLB accountability directing schools or LEAs to spend up to 30% of and LEAs title 1 funds and 10% of each school's Title 1 funds on improvement related activities.*

*The State-developed, Differentiated Recognition, Accountability, and Support requirements are:*

- *Set annual measurable objectives(AMO's)*
- *Identify Title 1 "Reward" schools (highest performing)*
- *Identify Title 1 "Focus" schools (largest achievement gaps/lowest performing subgroups)*
- *Identify Title 1 "Priority" schools (lowest performing 5%, SIG) and turnaround strategies.*

2. Request for Governing Board to Award RFP #001-1213 for English Language Development Consultant Services to Heidi Koski Consulting and West Ed

***Ms. Bliss moves to approve item F.2, Mr. Allsworth seconds***

***Motion was passed unanimously***

3. Request for Governing Board to Authorize the Issuance of a Request for Proposal (RFP) for Special Education Services for Students

***Mr. Allsworth moves to approve item F.3, Dr. Stark seconds***

***Motion was passed unanimously***

## **G. Human Resources – Randy Dickason, Executive Director**

1. Request for Governing Board to Hear Governing Board Policies GB, General Personnel Policies and GCCD, Professional/Support Staff Military/Legal Leave as a First Reading

*Dr. Stark has a question regarding Military Staff leave. Mr. Allsworth explains that they would essentially be on unpaid leave of absence during their military duty. However, they would not have any adverse action taken against them because of their Military service. They will not lose their status as it pertains to their rate of pay.*

2. Request for Governing Board to Hear Policies GCD, Professional/Support Staff Vacations & Holidays and G(TBD), Certificated Teaching Staff Perfect Attendance Incentive as a First Reading

*After much discussion, it is decided to provide more precise information and revisit item G.2 as a second read at another board meeting. Mr. Dickason will also provide a board update of the Meet and Confer action item which dealt with this issue on May 10<sup>th</sup>, 2012.*

*Dr. Stark questions the terminology regarding the titles attributed to staff, as in professional verses support staff. Mr. Dickason explains that professional staff refers to the certificated staff and administrators, while support staff was referred to as classified. Dr. Stark suggests using the terms "Certified" and "Classified". Further discussion results in the decision to clarify the differences between administrators and teaching staff.*

3. Request for Governing Board to Hear Governing Board Policy GBECA, Nonmedical Use or Abuse of Drugs or Alcohol as a First Reading

*Changes are being requested due to the medical marijuana laws and the addition/clarification in the Board Policy regarding staff use of medical marijuana, and to clarify/define the legal definition of "impaired".*

***No Action required***

## **H. Board Reports and Requests**

1. Board Direction to the Superintendent

*Dr. Marston directs the superintendent to provide a more direct and expedient notification of the public hearing regarding principal/teacher evaluation which is to take place at the next board meeting. Ms. Roa will provide a public notice of hearing via email and a hard copy for each campus. This is necessary as the web based board packet may not be available soon enough to notify everyone.*

## **2. Board Report**

*Ms. Bliss reports that she and Dr. Marston met with Chevy Humphrey, president and CEO of the Arizona Science Center, about a potential partnership between the Science Center and the District. The Science Center is now planning a "hands on" science projects activity for children. They are in the process of gathering materials and personnel to work with the children and will need to evaluate the success of the project. Our district would provide the students necessary to test this project. Ms. Bliss feels this may be extremely beneficial for all parties concerned and suggests we move forward with this opportunity.*

*Dr. Marston reports that Ms. Bliss has been appointed to chair a Board committee on this issue and has the opportunity to involve others at her discretion.*

*Ms. Bliss would like to meet with Mr. Lind to discuss how we currently use the Science Center.*

*Dr. Marston would like everyone involved to work with Sara Bresnahan to notify parents of this project, perhaps within the community newsletter, so parents are informed and comfortable with the idea.*

## **I. Adjournment**

*Meeting was adjourned at 8:00 P.M.*

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation, please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. **The next Governing Board/Study Session meeting will be held on Thursday, September 27, 2012 at 6:00 p.m.**

**X**

---

**Dr. Ruth Ann Marston**  
**Board President, Phx. Elem. School Dist. #1**