

1. Ratification of Payroll \$2,057,560.68 and Expense vouchers \$1,270,225.30 in the total Amount of \$3,327,785.98
2. Request for Approval or Ratification for Employment of Administrative, Certified and Support Staff
3. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
4. Request for Approval of Separation of Employment, Resignation and Retirements

Dr. Stark moved to approve the consent Agenda, Ms. Meza seconded

Motion was passed unanimously

C. Community Communications

There were no community communications.

D. Business Services – Larry Weeks, Assistant Superintendent

Mr. Weeks provided an update on the enrollment. At the 47th day our enrollment is 7,117 down 256 students. Mr. Weeks reported that Lowell and Edison have lost students due to the City of Phoenix moving public housing in some of these neighborhoods out. There is some discussion as to whether these neighborhoods are being rebuilt and if the families will return thus increasing enrollment.

Dr. Stark spoke of her concern that students that should be in school are not attending.

Dr. Marston suggested drafting a letter from the Board to the supervisor of the School Resource Officers and Parole Officers who work in our schools to alert them to this problem.

Ms. Roa will draft such a letter, possibly by the next meeting.

3. Receive, Discuss New Proposal for Collaboration Agreement between Phoenix Elementary and ASU Charter Sponsored ASU Preparatory Academy Phoenix Campus 2012-2013

Ms. Roa discussed item E.3. She reported that she had copies of the draft of the revised proposal for the collaboration available for the Board to receive and discuss. The purpose of the agreement is to simplify and clarify our relationship and partnership with UPSI. Mr. David Lujan and Ms. Beatriz Rendon were available for questions, as well as Jennifer McClellan. The main change is how the District will view the fee received from UPSI.

Dr. Marston requested clarification pertaining to the charter holder, as well as the sponsor, stating that the proper charter holder needs to be imbedded in the contract to be certain the contract is valid. There was some discussion regarding the actual square footage used, the cost and responsibility for utilities, food services and transportation as it pertains to proper compensation for the use of the facility. Dr. Marston, who has a real estate license and is familiar with contracts, prefers we have our counsel peruse the contract before moving on.

Ms. Rendon will present a report on academic and fiscal (audit report) progress at the next Board study session.

Ms. Roa stated she would take the original black-lined version of the collaboration agreement, add the suggested items presented today, and bring a report forward at a future board meeting.

1. Request for Approval of Issuance of Purchase Order to Clean Energy Construction, LLC, (TCPN Contract No. R5158) for the HVAC Coil Maintenance Program

Mr. Weeks explained that the HVAC system runs throughout the district. There are 2500 package units. This is a routine preventative measure to maintain the coils.

Mr. Allsworth moved to approve item D. 1, Dr. Stark seconded

Motion was passed unanimously

2. Request Approval for Award of Invitation for Bid #003*1213: Fresh Produce

Mr. Weeks took a moment to celebrate Mr. Terry Crosier, who was able to negotiate reduced costs for the last agenda item. He also celebrated Ms. Michelle Burkhart who designed a contract that allows the produce supplier to drop produce, site based, rather than at the warehouse. This saves the district considerably as our warehouse does not have to make those deliveries. Our supplier was changed from Shamrock to Willie Itule.

Mr. Allsworth moved to approve item D. 2, Ms. Meza seconded

Motion was passed unanimously

E. Curriculum & Instruction – Tom Lind, Assistant Superintendent

1. None

F. Human Resources – Randy Dickason, Executive director

1. None

G. Board Reports and Requests

There were no reports or requests.

Dr. Marston announced that the ASBA conference is December 12th, 2012 for anyone who is interested.

I. Adjournment

The meeting was adjourned at 7:25 p.m.

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translations please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. The next Governing Board meeting will be held on Thursday, October 25, 2012 at 6:00 p.m.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Ruth Ann Marston". The signature is written in black ink and is positioned above a horizontal line.

Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1