

**Minutes of Regular Public Meeting
January 10th, 2013**

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting in the Kenilworth Elementary School Auditorium, 1210 N. 5th Avenue, Phoenix, AZ 85003

Other board Members present were:

Mr. Doug Allsworth Dr. Louisa Stark Ms. Susan Benjamin Dr. Angel Jannasch-Pennell

Also present were:

Dr. Myriam Roa Superintendent	Mr. Randy Dickason Executive Director for Human Resources	Mr. Tom Lind Assistant Superintendent	Mr. Larry Weeks Assistant Superintendent
---	--	--	---

Ms. Lillian Hameed
Board Secretary

A. Regular Session – 6:00 p.m.

1. Call to Order – Dr. Ruth Ann Marston, President

Ms. Melody Herne, Principal at Whittier school, took a few minutes to introduce Dr. Eugene Young and compliment the wonderful work he is doing with the children at Whittier school.

2. Pledge of Allegiance – Dr. Eugene Young
3. Music Performance by Whittier Elementary Students
4. Nomination and Election of the Governing Board President

Dr. Stark moved to nominate Dr. Ruth Ann Marston as President of the Governing Board, Ms. Benjamin seconded

Motion was approved unanimously

Dr. Marston asked the Board to consider moving the start time for Board meetings to 6:15. This will be discussed later in this meeting.

B. Approval of Consent Agenda

1. Ratification of Payroll \$2,199,095.68 and Expense Vouchers \$979,354.35 in the Total Amount of \$3,178,450.03
2. Request for Governing Board to Approve Out of State Travel
3. Request to Approve Out of District Field Trip
4. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff
5. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
6. Request for Approval of Separation of Employment, Resignations and Retirements

Dr. Marston made note that there was an error in the blue sheet and the last voucher she signed is 4607 rather than 4602.

Dr. Stark moved to approve the consent agenda with the noted changes, Dr. Jannasch-Pennell seconded

Motion was passed unanimously

C. Community Communications

Ms. Rosalinda Ramirez congratulated Dr. Roa on obtaining her Doctorate and welcomed the new Board members. She also welcomed Dr. Marston as our continuing Board President. She went on to thank the Board for working with PECTA thus far, and stated that she is looking forward to continued collaboration through the rest of the year.

Mr. Perry Young, Vice President of Phoenix Elem. ESPA, spoke on behalf of the association, also congratulated Dr. Roa on her accomplishment and welcomed the new Board members and stated that they all look forward to a progressive relationship between the Board and the Association.

D. Superintendent's Report

2. Awards and Recognitions

None

3. Announcements

Dr. Roa reported on a planned partnership with the City of Phoenix for an Anti-Bullying event at Herrera School on Thursday, January 24th, 2013, at 1:30 p.m. She then asked Mr. Lind to share any additional information available.

Mr. Lind stated that The City of Phoenix has a new Education Coordinator, Mr. Tim Valencia, who contacted the District with information on this event and that he would provide the Board more information in the weekly update.

Dr. Roa also announced that on Wednesday, January 23rd, 2013, at 2:30 p.m., also at Herrera School, there is a mid-year convocation. This is an opportunity for Administration to give a State of the District presentation. The new evaluation tools for teachers and principals will be discussed. They will also share some celebrations as well as updates on what we expect from our legislature. She invited the Board members to attend.

4. Request to Authorize Governing Board Signature on Voucher Statements for Ratification and Approval of Expenditures

Dr. Roa explained that this allows us to be clear on the procedure for when vouchers are brought forth on the consent agenda. Mainly that someone has had to look at the vouchers and approve them.

Dr. Marston, explained that one signature releases the funds, subject to ratification by the entire Board under the consent agenda. Although Dr. Marston has been the primary person performing this task, any Board member can be the releasing signature.

Ms. Benjamin moved to authorize any one of the Board members be able to provide the releasing signature and authorize the payment of the vouchers, Dr. Stark seconded

Motion was passed unanimously

Dr. Roa announced that Mr. Weeks, along with Ms. Bresnahan, attended a city planning meeting for the Edison school area. She asked Mr. Weeks to provide additional information.

Mr. Weeks reported that he and Ms. Bresnahan attended an informational meeting at Edison school where the City of Phoenix was providing information and seeking input from the community regarding the housing development that will be constructed between 16th and 18th street, just off Lakeview. He stated that one phase has been completed, which is for senior housing. The final two phases will be for family housing. Phase II will have approximately 50 homes and Phase III will have approximately 90 homes. The expectation is that we may see an influx of students in the Edison area once the construction is complete.

Dr. Stark inquired as to the size of the housing units. Mr. Weeks reported that while he does not have the exact numbers of each, there were 2, 3, 4, and 5 bedroom units, the latter would certainly allow for larger families.

Dr. Marston asked if the dip in enrollment we are experiencing is possibly a one year dip. Mr. Weeks stated that based on his prior experiences and his opinion of construction in general, he felt that was most likely the case.

Dr. Stark expressed some concern regarding whether these units will actually be filled, noting a similar project on Buckeye Rd. which is still not filled after several years.

E. Business Services – Larry Weeks, Assistant Superintendent

1. Request for Authorization to Issue a Request for Proposals for a Fire Protection System at ASU Preparatory Academy

Mr. Weeks explained that the fire panel at the PREP is the original system, and has been giving us a lot of problems communicating with the fire department. The Technology that this panel is based upon is quite outdated. This RFP allows us to solicit vendors that will provide us with a fire panel that meets the code requirements and standardize the Prep with the rest of the district. The estimated cost is \$160,000.00.

Dr. Stark moved to approve item E. 1,

Mr. Weeks went on to explain the procedure and the advantages of RFPs. He explained that the Arizona Administrative code section for procurement issued language that said RFPs were alternative delivery methods of procurement, alternative to IFBs or hard bids. There is a requirement to seek Governing Board approval before we issue an RFP for that reason. This allows us the opportunity to compare the qualifications of the vendors and their previous ability to deliver before we choose. This provides a more thorough review of the vendor, their product, as well as their cost.

***Dr. Jannasch-Pennell seconded
Motion was passed unanimously***

F. Curriculum & Instruction – Tom Lind, Assistant Superintendent

1. Request for Governing Board to Accept the 2013 Character Education Matching Grant Awarded to Dunbar School from the Arizona Department of Education for the 2012-2013 School Year in the Amount of \$10,000

Mr. Lind introduced Dr. Lorraine Conley, Principal at Dunbar school who submitted the grant application, to share the goals of the grant and answer any questions the Board might have.

Dr. Conley explained that this is in partnership with another organization that supports communities and helps with educating families against violence and abuse. The grant we are interested in is from the Dept. of Education with Character Counts. The goal is to provide some social, emotional education paired

with some bullying prevention for students at Dunbar. The program is called the "Power of You". It is a five track program with group facilitation, classroom presentation, teacher training, community involvement and parent engagement components. The school social worker facilitates social, emotional classes with bullying prevention lessons in small groups with selected students. These classes are held weekly. Simultaneously there is classroom education during the week and teacher training is also provided. Dr. Conley went on to state that she is striving to make Dunbar a community that supports bullying prevention and provides students with positive behavioral intervention supports.

Dr. Stark asked about matching funds.

Dr. Conley explained that these funds would be in kind, in the form of use of the staff and technology.

Ms. Benjamin applauded Dr. Conley for applying for the grant and asked about how progress would be tracked.

Dr. Jannasch-Pennell also had questions regarding the impact of the program due the time constraints on gathering data, and questions whether post data will be sufficient to apply later. Dr. Jannasch-Pennell went on the suggest pre and post monitoring to more efficiently map success.

There were also questions and discussion regarding how students are selected or referred. As well as the number of groups involved.

After discussion, Dr. Conley outlined the plan for how this will be implemented and stated that she and Mr. Lind would provide more precise information in a Board update.

Dr. Jannasch-Pennell moved to approve item F.1, Ms. Benjamin seconded Motion was approved unanimously

2. Request for Governing Board to Receive and Discuss the District's Implementation of Common Core State Standards and Assessment & Accountability

Mr. Lind introduced his Directors:

- *Ms. Diane Wray, Director of Student Services. She has been instrumental in developing the handbook for student success, as well as improving our special education program.*
- *Ms. Kimberly Hertzog, Director of General Studies. She is responsible for implementing our curriculum and working with our literacy and math coaches, as well as our ELL reading coordinators. Her additional responsibilities include special area administration and our before and after school program*
- *Ms. Kathi Marston, Director of Assessment and Accountability. Her staff includes a Senior Software Support Specialist, as well a Programmer to help create and analyze the data, and the NCLB technicians whose responsibilities include facilitating the input of special education and ELL data, and our Benchmark Assessments.*

Mr. Lind celebrated successes in the following areas:

- *Alignment of ELP and ELA standards*
- *Benchmark Assessments and Data Talks*
- *The early implementation of Pacing Guides*
- *The integration of Learning Observation Instruction and Common Core Standards*

- *Teamwork*

Mr. Lind then called forth Ms. Kimberly Hertzog.

Ms. Hertzog presented a power point presentation providing an overview of the Common Core Implementation, Professional Development, Accountability and Student Assessment Data. She reported that in some respects we are quite ahead of the other districts partially because she was able to sit on the State level committees related to the mathematics Common Core Standards and thereby knew what was coming. The idea is to help teachers understand the differences in the Common Core, as it relates to instruction.

Mr. Hertzog further stated that last year there was full Common Core implementation at grades K-2, and this year there is full implementation at 3-8. So we are implementing Common Core mathematics standards in full K through 8. She spoke briefly about the scheduled professional development sessions.

Dr. Roa celebrated the fact that we are fully implemented a full year ahead of the state requirement.

Ms. Hertzog also discussed the ELA standards, with full implementation in grades K-2 last year, and full implementation in grades 4, 5 and 6 in (LA and SS) and partial implementation for grades 3-6 in (RI and Writing) this year. She is working on the integration of ELA/Science; grades 6-8. She spoke briefly about the scheduled professional development sessions for the ELA standards as well.

Ms. Benjamin asked for more clarification on how extensive the professional develop sessions would be. She would like an update on the professional development planned for the writing portion.

Mr. Allsworth asked how the students that don't master the standards during the school year would be serviced.

Ms. Hertzog explained that there is a gap document for teachers to fill out for those students to ensure they receive the needed help. This help may come in the form of small group instruction, the use of interventionists, after school tutoring, and summer school and alternate between math and language arts so that we capture students who are struggling.

Ms. Kathi Marston then presented a power point presentation with an overview of the accountability models and some successes in student achievement we are experiencing this year.

She discussed the Elementary and Secondary Education Act Waiver, AIMS, Galileo Benchmark Data for FAY Reading and Math, Move on When Reading. She also mapped student progress, which showed significant success with our lowest performing students, the bottom quartile.

Dr. Roa explained that even for schools that are doing well overall, they will still have a bottom quartile.

This is a celebration of the progress in district wide growth of 3% in Benchmark 1 from last year to this year in reading. This includes the implementation of the Common core.

Dr. Roa stated that those students that are in the falls far below category have decreased from 10% to 4% in Benchmark 1 in reading.

Ms. Marston further reported that the progress in math is even more remarkable, with a significant change in falls far below students in math, even with common core implemented. She credits this success to the alignment of the objectives to the pacing guides, as well the professional development provided.

With Move on When Reading, which affect our 2nd grade students, 3% of our students are significantly at risk down from 13% last year. She also wanted to state that our at risk kindergarten students were at 61% because they came to us without knowing their letter sounds. That number has dropped to 9% which means we have a lot to celebrate.

Mr. Lind informed the Board that he would provide an update at a future meeting regarding the continuous improvement plan. This would also meet the requirements of the Dept. of Education.

G. Human Resources – Randy Dickason, Executive Director

1. Request for Approval of Hearing Officers for Calendar Year 2013

Mr. Dickason explained that when there is a formal discipline or termination issue there are cases when we go to an outside hearing officer to review the case. There would then be a Board update with the Hearing Officer who would provide a recommendation to the Board regarding the case. The Board can then proceed as they see fit.

***Mr. Allsworth moved to approve item G.1, Dr. Stark seconded
Motion was passed unanimously***

D. Superintendent's Report

1. Request to Approve the 2013 Governing Board Calendar

Dr. Roa made the recommendation to schedule Study sessions as needed due to the new Board Members. After discussion, it was also decided to move the Board meeting start time to 6:15.

***Dr. Jannasch-Pennell moved to approve item D.1, with the addition of the change in start time for the Board meeting to 6:15, Dr. Stark seconded
Motion was passed unanimously***

H. Board Reports and Requests

1. Board Direction to the Superintendent (if necessary)

None

2. Board Report

Dr. Marston reported that some of the payroll staff had to come in during their Christmas vacation, and she wanted to extend her thanks for their work.

I. Adjournment

Meeting was adjourned at 8:20 p.m.

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation, please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. **The next Governing Board meeting is scheduled to be held on Thursday, January 24, 2013 at 6:00 p.m.**

Respectfully submitted by:

X *Ruth Ann Marston*

Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1