

**Minutes of Regular Public Meeting
February 14, 2013**

Dr. Ruth Ann Marston *presided over the Phoenix Elementary School District #1 Governing Board Meeting in the Phoenix Elementary School District #1 Governing Board Room, 1817 N. 7th Street, Phoenix, AZ 85006.*

Other board Members present were:

Mr. Doug Allsworth Dr. Louisa Stark Ms. Susan Benjamin Dr. Angel Jannasch-Pennell

Also present were:

Dr. Myriam Roa Superintendent	Mr. Randy Dickason Executive Director for Human Resources	Mr. Tom Lind Assistant Superintendent	Mr. Larry Weeks Assistant Superintendent
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Ms. Lillian Hameed
Board Secretary

A. Regular Session – 6:15 p.m.

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Ed Flores
3. Music Performance by Kenilworth Students

The Kenilworth Choir performed several selections at the wonderful open house which was held to celebrate the completion of the Emerson Court restoration. Alumni of the school, and many others toured the site and commented on how beautiful the building looked.

Mr. Ed Flores, Principal at Kenilworth School, thanked and complimented Ms. Debra Brandsma for her excellent work with the students. Ms. Jessica Morris also assisted.

B. Approval of Consent Agenda

1. Ratification of Payroll \$3,947,915.32 and Expense Vouchers \$2,102,936.32 in the Total Amount of \$6,050,851.64
2. Request for Governing Board to Approve Sole Source Vendors IT Secure One and Help Desk Technology Corporation for 2012-2013 School Year
3. Request for Governing Board to Approve Out of District/State Travel
4. Request for Governing Board to Approve Out of District Field Trip for Capitol
5. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff
6. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
7. Request for Approval of Separation of Employment, Resignations and Retirements
8. Request for Approval of Uncompensated Leave of Absence

Dr. Stark moved to approve the Consent Agenda, Ms. Benjamin seconded Motion was approved unanimously

C. Community Communications

Ms. Rosalinda Ramirez expressed her pleasure to be in attendance at this meeting and complimented the beautiful renovations.

D. Superintendent's Report – Dr. Myriam M. Roa

1. Awards and Recognitions

Dr. Roa again recognized the Kenilworth choir.

2. Announcements

3. Request for Governing Board to Receive and Discuss the Energy Conservation Board Update

Dr. Roa introduced Ms. Cobie Oja who provided a Board update on the Energy conservation program. Ms. Oja outlined the objectives and progress of the 4 year contract with Energy Education (renamed Cenergistic), with which we completed our second year in September 2012. Ms. Oja stated that the savings is calculated as CAP (Cost Avoidance Program)

- Track utility consumption and cost*
- EnergyCAP software*
- Use the International Performance Measurement and Verification Protocol.*

She reported achievements in reduced electrical and gas use with total energy savings of \$1,128,746.00 from October 2010-September 2012. The District has been awarded Energy Star Leader for 10% overall. She then presented an Energy Star plaque to the Board. Ms. Oja extended a special thanks to the Board and Superintendent, the Principals and Maintenance, and all District staff, and attributed teamwork to the success of the program. She also reported that nine schools are in the process of earning the Energy Star Rating. She further discussed the implementation of solar energy usage at Herrera, Plant Services, Bethune, Whittier and Garfield.

Dr. Marston asked how a baseline for usage would be established as we install the new lighting fixtures throughout the district.

Mr. Weeks thanked and complimented Ms. Oja for the great job she has done with this program. He then responded to Dr. Marston's question stating that as we move forward our baselines will become year over year and will be able to track utility savings. Mr. Weeks went on to say that he would take a snapshot to set as a benchmark before the new lighting fixtures are installed.

E. Curriculum & Instruction – Tom Lind, Assistant Superintendent

1. Request for Governing Board to Hear Policy KB, Parental Involvement in Education and Policy IHBD, Compensatory Education (Title I) as a Second Reading

Mr. Lind introduced Ms. Sara Marcum, Parent Education and Engagement Coordinator, who spoke in reference to the Parental Involvement Policy. She introduced some of the members of the Parent Advisory Council, Steven and Anna Gonzales representing Magnet, and Guadalupe Castro representing Emerson. Ms. Marcum stated that there were 5 meetings with the parents in which they were able to examine the policies in depth, and add what the parents really wanted to see. There was a two-fold purpose to the meetings, the policies needed to be revised and or updated to align with current legislation, and to address the findings of the ADE monitoring of our Title I program.

Dr. Marston thanked the Parents for their participation.

Dr. Marston brought to the attention of the Board that the first reading was approved before a couple of our present Board Members took office, so the motion needed to be made and seconded by Board members who were sitting at the First Reading.

*Mr. Allsworth moved to approve item E. 1, Dr. Stark seconded
Motion was passed unanimously*

2. Request for Governing Board to Receive and Discuss Local Education Agency 2012-2013 Continuous Improvement Plan

Mr. Lind presented an overview of the District's Continuous Improvement Plan. He introduced his team members to assist in the presentation.

- *Ms. Diane Wray, Director of Student Services spoke to Goal 1, dealing with the Teaching and Learning environment strategies.*
- *Ms. Rosanna Hidalgo, Director of Educator Effectiveness, spoke to Goals 1A and 1B pertaining to the ELA team meetings dealing with Reading/Language arts Proficiency.*

Ms. Benjamin asked how many of our Districts' Schools have preschool and head start.

Mr. Lind stated that we have 13 preschools in our district, the exception being Magnet. We also have Head Start, Montessori as well as Title 1 funded pre-schools.

Ms. Garthanne De Ocampo, Early Childhood Coordinator stated that approximately 230-240 children are served through the various programs.

- *Mr. Jason Hammond, Director of Highly Qualified Staffing and Employee Relations spoke to Goal #2 regarding the equitable distribution of effective teachers.*
- *Mr. Lind then moved on to Goal 3, dealing with the proficiency in English for ELL students, stating that the monitoring completed with the Az. Dept. of Education, helped us to focus on the use of the Az. Language proficiency standards as well as the 4 hour model.*
- *Ms. Wray spoke to Goal 4 focusing on high school graduation. She reported on the collaboration with Phoenix Union High School District, noting the High school Resource Night recently held at Kenilworth, and parental involvement in the 9th grade registration,*

Dr. Stark voiced her concern regarding the general high school experience for our students. She stated that perhaps we could start steering our children in more specific and specialized fields of study. She further stated that parents need to be better informed of the opportunities available for their children.

- *Mr. Lind then addressed Goal 5, which deals with parent involvement. He went on to discuss ways the district is moving forward to accomplish this in part, with the use of Parent Education Liaisons at schools and Parent Training Programs through Community Partnerships.*
- *Ms. Hidalgo addressed Goal 6, regarding Technology Literacy, noting the work of Mr. John Kain, Instructional Technology Coordinator. She stated that Mr. Kain provides what he calls "Tech snacks", which are online Professional Development courses offered to district teachers. These include:*
 - *Google News which offer news articles using primary sources for research*
 - *NBCLearns provides an archive of over 12,000 videos with a 12 step process to learn how to use these videos in classroom instruction*
 - *Glogster, deals with creating multi-media posters*
 - *Zoo Burst, involves creating online pop-up books*
 - *Smart Board Basics*

Ms. Hidalgo further stated that Mr. Kain has taken care to insure these resources align with the Common Core.

Dr. Roa suggested the Board have access to these Tech Snacks. Mr. Lind stated that he would address that in an upcoming Board update.

3. Request for Governing Board to Authorize and Issue a Request for Proposal (RFP) for Supplemental Mathematics Instructional Software Resources

Mr. Russell Sanders, Principal at Capitol School, spoke briefly regarding the value of the program.

Mr. Allsworth moved to approve item E. 3, Ms. Benjamin seconded

Motion was passed unanimously

F. Business Services – Larry Weeks, Assistant Superintendent

1. Request to Approve Issuance of a Purchase Order to Core Construction (Contract #R5147 The Cooperative Purchasing Network) for the Replacement of Walk-in Coolers at Garfield School and Shaw School with Walk-in Combo Coolers, and Relocate Walk-in Cooler at Whittier School

Dr. Stark moved to approve item F. 1, Ms. Benjamin seconded

Motion was approved unanimously

2. Request for Governing Board to Receive and Discuss New Boardroom Technology Options

Mr. Weeks spoke to item F.2 involving the Emerson Court Technology update, a new paperless software program called BoardDocs and the corresponding device options, as well as necessary training for this program.

After discussion it was decided to move forward with BoardDocs, but have further discussion regarding the device, (Ipad or HP tablet) until Board Members have an opportunity to review them.

G. Human Resources – Randy Dickason, Executive Director

1. None

H. Board Reports and Requests


1. Board Direction to the Superintendent (if necessary)
2. Board Report

I. Adjournment

Meeting was adjourned at 7:50 pm

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation, please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. **The next Governing Board meeting is scheduled to be held on Thursday, February 28, 2013 at 6:15 p.m.**

Respectfully submitted by:



Dr. Ruth Ann Marston
Board President, Phx. Elem. School Dist. #1