

**Minutes of Regular Public Meeting
April 11, 2013**

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting in the Governing Board room at Emerson Court, 1817 N. Seventh Avenue, Phoenix , Arizona 85006

Other board Members present were:

Mr. Doug Allsworth Dr. Louisa Stark Ms. Susan Benjamin Dr. Angel Jannasch-Pennell

Also present were:

Dr. Myriam Roa Mr. Tom Lind Mr. Larry Weeks Lillian Hameed
Superintendent Assistant Assistant Board Secretary
 Superintendent Superintendent

A. Regular Session – 6:15 p.m.

1. Call to Order – Dr. Ruth Ann Marston, President
2. Pledge of Allegiance – Stella Garcia
3. Music Performance by Garfield Students

Under the direction of Ms. Anita Crider, Garfield's second grade students performed several vocal selections. Among them, "Stand by Me" and "Never say Never".

Ms. Rosalina Ramirez shared a short video of some of the Read across America activities. She went on to thank the Board and everyone involved, including the "Cat in the Hat".

Dr. Stark moved to adjourn to Executive session, Mr. Allsworth seconded Motion was passed unanimously

Meeting was adjourned to Executive Session at 6:30 pm.

B. Executive Session

§38-431.03.5. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees of the public body.

1. Receive and Discuss the Meet and Confer Salaries, Proposals and Budget Impact
2. Adjourn to Regular Session

Meeting was adjourned to Regular Session at 7:35

C. Approval of Consent Agenda

1. Ratification of Payroll \$3,848,517.41 and Expense Vouchers \$2,057,167.11 in the Total Amount of \$5,905,684.52
2. Request for Governing Board to Approve the Financial Reports for Student Activity Funds for February 2013

3. Request for Governing Board to Receive Declaration of Emergency Procurement Written Statement
4. Request for Governing Board to Approve Out of State Travel
5. Request for Governing Board to Approve Out of District/State Field Trips for Edison, Heard, Kenilworth, Lowell, Magnet and Shaw Schools
6. Request for Approval or Ratification of Employment of Administrative, Certified and Support Staff
7. Request for Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
8. Request for Approval of Separation of Employment, Resignations and Retirements
9. Request for Approval of Uncompensated Leave of Absence
10. Request for Approval of Non-Renewal of Retired Teachers Who are Working in the District as Retirees
11. Request for Approval of Non-Renewal of Certified Teacher who is not Highly Qualified and Appropriately Certified

Ms. Benjamin moved to approve the Consent Agenda, with noted additions/changes regarding C4 and C8, Dr. Stark seconded

Motion was passed unanimously

D. Community Communications

Ms. Rosalinda Ramirez commented under A3 and G4

E. Superintendent's Report – Dr. Myriam M. Roa

1. Awards and Recognitions

Dr. Roa recognized Mr. Walker, principal at Magnet school for the final achievement of receiving the NCUST Bronze award, and will be attending the symposium in Houston to celebrate with him along with the other NCUST school leaders.

Ms. Melissa Mancilla, PE teacher at Emerson school, was featured at the First Lady Michele Obama's Partnership for Healthy America Summit in Washington D.C. on March 7th, 2013

Mr. Lind introduced our new MCESA field specialist, Ms. Denise McGloughlin who began working with our staff on March 25th, 2013.

2. Announcements

Dr. Roa congratulated Dr. Rosanna Hidalgo on achieving her Doctorate.

Dr. Roa announced the Board Docs Training coming up on April 25th, 2013. No decision has been made regarding which tablet will be used, the HP or iPad.

Dr. Roa also announced the beginning of AIMS.

Items taken out of order

G. Business Services – Larry Weeks, Assistant Superintendent

1. Request for Governing Board to Approve the Award of Request for Proposals (RFP) 004-1213 for Fire Protection System for ASU Preparatory Academy to Tri-Signal Integration, Inc.

Mr. Weeks spoke to item G1 quoting the estimated cost of \$174,740.00.

Mr. Allsworth moved to approve item G1, Dr. Jannasch-Pennell seconded

Motion was passed unanimously

2. Request for Governing Board to Approve to Replace 103 Existing Projectors and 15 Existing Smart Board / Projector Units

Mr. Weeks spoke to item G2 quoting the estimated cost of \$139,447.43.

Mr. Allsworth moved to approve item G2, Ms. Benjamin seconded

Motion was passed unanimously

3. Request for Governing Board to Approve the 2013-2014 ESPA Meet and Confer Recommendations

4. Request for Governing Board to Approve the 2013-2014 PECTA Meet and Confer Recommendations.

Mr. Weeks spoke to item G3 and G4 regarding the budget. See chart below for details.

Dr. Marston asked Mr. Weeks about sustainability regarding the budget. Mr. Weeks stated that was contingent upon enrollment.

FY13-14: Shoring up the Shortfall

Cost	
Declining Enrollment	\$ (2,185,426)
Increase Fixed Costs	\$ (847,488)
Step Increase	\$ (1,000,000)
Total Shortfall	\$ (4,032,914)

Offsets	
*Benefits Proceeds	\$ 1,400,000.00
*Prepay Insurance	\$ 2,000,000.00
*Route Change Saving	\$ 300,000.00
Utility Savings	\$ 250,000.00
Total Offsets	\$ 3,950,000.00
Total Net	\$ (82,914.22)
* Denotes One Time Savings	
*District Level Reorganization/Cuts	

Mr. Allsworth moved to approve items G3 and G4, Dr. Jannasch-Pennell seconded

Ms. Rosalinda Ramirez spoke to item G3 and thanked the Board for their support.

Motion was passed unanimously

Mr. Weeks thanked PECTA and ESPA as well as Dr. Roa and Mr. Lind for their overall support and cooperation through the entire process.

Regular agenda resumed

F. Curriculum & Instruction – Tom Lind, Assistant Superintendent

1. Request for Governing Board to Receive and Discuss the 2012-2013 Continuous Improvement Plans for Capitol and Dunbar Schools

Mr. Russell Sanders, Principal at Capitol School presented his schools' Continuous Improvement Plan, reporting a letter grade of B. He stated the vision and mission of Capitol school which is to create a healthy learning environment, with a learning community dedicated to the promise in every child. He went on to state that staff members work collaboratively using standards based instruction that is

meaningful. Staff members also use data to assess performance, determine professional development need, and the allocation of resources to improve results.

Mr. Sanders then outlined Capitol school's reform model, and listed his instructional expectations:

- Teach grade level standards
- Task analyze and plan engaging instruction
- Focus on what can actually be accomplished at school
- Explicitly teach academic vocabulary
- Use data to guide instruction
- Be professionals who demonstrate excellence and implement the school's best practices to improve student learning.

Mr. Sanders presented an overview on Capitols' reading and math data.

He went on to discuss how the budget was allocated, noting the bulk going to providing quality staff and professional development.

Mr. Sanders further commented on, and celebrated the use of various programs which greatly benefit his school. They include:

- Study Island, which supports efforts to improve student growth
- Kids at Hope, promoting an environment to encourage positive behaviors
- Parent Education Liaisons, bringing parents into the school
- Response to Intervention (RTI)
- Instructional Coaches

Dr. Jannasch-Pennell complemented Mr. Sanders on his presentation and the reported 11% growth over a one year period.

Mr. Lind then introduced Dr. Loraine Conley, Principal at Dunbar school.

Dr. Conley presented Dunbar's School Wide Continuous Improvement Plan, reporting a letter grade of C with significant increases in the number of FAY students passing AIMS from 2011 to 2012.

- For 3rd grade, reading 56% to 72%, Math 48% to 60%
- For 4th grade, reading 25% to 58%, Math 25% to 56%
- For 6th grade, math 26% to 36%

Dr. Conley also reported a federal identification of a Focus School, noting the gap in achievement between the top 50% and the bottom 25% as the main reason for that determination.

Dr. Conley went on to discuss her Reform Model. She noted Dr. Larry Lezotte's research on effective schools. Dr. Lezotte and his colleagues at Michigan State University defined an effective school as one in which equal proportions of low and middle income level children demonstrate high levels of mastery of the essential curriculum. Dr. Conley went on to list the five characteristics of an effective school:

- Instructional leadership
- High expectations
- Instructional focus
- Safe and orderly climate
- Frequent measures of student achievement

Dr. Conley further outlined her Plan-Do-Check-Act process.

- Plan disaggregate data and develop instructional timeline calendars for teaching and accessing

- *Do – deliver focused instruction through effective lesson planning, engaging activities and integration of higher order thinking*
- *Check – give formative assessments that will drive instructional decisions.*
- *Act – re-teach non mastered skills in small groups, encourage higher order thinking while spiraling teaching objectives, and monitoring the process through data review meetings, administrative walk-through observation and program evaluation*

She then discussed how Dunbar's school improvement plan strategies align with the Plan-Do-Check-Act model.

Dr. Conley went on to outline Dunbar's budget, which is used for direct instruction, and instructional support.

Dr. Conley then reported on the reading and math data which showed growth in most grades.

Dr. Jannasch-Pennell complimented Dr. Conley on her presentation and the work she is doing in her school.

Ms. Benjamin complimented Dr. Conley on the Dot Charts she uses to monitor student mastery of skills.

2. Request for Governing Board to Approve Intergovernmental Agreement with Paradise Valley Unified School District #69 for Distance Learning Programs

*Mr. Allsworth moved to approve item F 2, Dr. Stark seconded
Motion was passed unanimously*

3. Request for Governing Board to Hear Policies JFAA and JFAB as a Second Reading

Mr. Allsworth stated that as discussed in the first reading, the Board was not necessarily supportive of these policies. The Board recognizes we are bound by law, so are putting our policies in alignment with the statute.

*Dr. Jannasch-Pennell moved to approve item F3 as contained in the second reading, Mr. Allsworth seconded
Motion was passed unanimously*

I. Board Reports and Requests

Ms. Benjamin requested to see plans for achieving increased enrollment.

J. Adjournment

Meeting was adjourned at 8:35 pm.

Board packets containing information for this meeting may be reviewed in each of the school offices and at the reception desk at the Emerson Court Administrative Complex. Additional material may be added to the packet up to 24 hours before the Governing Board meeting and will be available in the Superintendent's and at the reception desk at Emerson Court. Anyone requiring special accommodations or Spanish translation, please contact the Governing Board office at 602-257-2912. This notice posted pursuant to A.R.S. §38.431.02. **The next Governing Board meeting is scheduled to be held on Thursday, April 25, 2013 at 6:15 p.m.**

Respectfully submitted by:

X Ruth Ann Marston

Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1