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## Minutes of Regular Public Meeting / Study Session August 22<sup>th</sup>, 2013

**Dr. Ruth Ann Marston** presided over the PESD No. 1 Governing Board Meeting at Herrera School, 1350 S. 11<sup>th</sup> Street, 85006

*Other board Members present were:*

**Mr. Doug Allsworth    Dr. Louisa Stark    Ms. Susan Benjamin    Dr. Angel Jannasch-Pennell**

*Also present were:*

<b>Dr. Myriam Roa</b> Superintendent	<b>Mr. Tom Lind</b> Assistant Superintendent	<b>Mr. Larry Weeks</b> Assistant Superintendent	<b>Lillian Hameed</b> Board Secretary
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### A. Regular Session

1. Call to Order - Dr. Ruth Ann Marston

*Meeting was called to order at 6:15*

2. Pledge of Allegiance - Kevin Sotomayor

*Meeting was adjourned to Study Session at 6:20*

### B. Study Session

1. Request to Receive and Discuss the 2012-2013 Continuous Improvement Plan for Herrera School

*Mr. Sotomayor presented the Continuous Improvement Plan for Herrera School, whose theme was Victory Together. He outlined the reading and math data, charting their students' progress. Clare Okyere, Assistant Principal, shared data charting the 3 year upward trend in student achievement at the Kindergarten level, with 84% of the children reading at or above the national level with 100% of the children tested. She went on to chart the progress in grades 1 through 8. She further discussed the advances, and the challenges with the 8th grade math scores, for which they will provide additional support.*

*Mr. Sotomayor stressed the importance of providing Linguistic excellence, noting monthly meetings, increased marketing, and professional development opportunities. He also discussed Artistic Excellence, noting continued work on arts integration with dual language, Common Formative Assessments (CFAs) with focus on content vocabulary. He stated that several performances are planned and students' art will be showcased at several activities. He went on to speak about keeping in touch with families by building a community of learners, pulling parents into the educational process to establish further support.*

*There were numerous teachers present at the meeting. Dr. Stark complemented the positive spirit of Mr. Sotomayor and his teachers.*

*Mr. Sotomayor thanked Dr. Gary Zehrbach (former Principal of Herrera) for his continued support.*

*Mr. Lind introduced Ms. Sara Marcum, our Parent Engagement and Education Coordinator, who coordinated the parent's discussion concerning support for the 7<sup>th</sup> and 8<sup>th</sup> grade students with their transition into high school.*

*Parents separated into small groups and discussed various concerns and expectations, sharing ideas for support or guidance they might need to ensure their children make a successful transition to high school. Dr. Zehrbach, Dr. Andrews, Dr. Hidalgo and Mr. Sotomayor were facilitators of the small groups.*

*Dr. Pennell thanked the parents for their dedication to helping their children succeed.*

*Meeting was adjourned to Regular Session at 7:30*

### **C. Approval of Consent Agenda**

1. Request Approval of Ratification of Payroll \$1,828,549.56 and Expense Vouchers \$1,119,041.24 in the total amount of \$2,947,590.80
2. Request Approval or Ratification of Employment of Administrative, Certified and Support Staff
3. Request Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
4. Request Approval of Separation of Employment, Resignations and Retirements
5. Request Approval of the Appointment of the Student Activities Treasurers
6. Request Approval of Out of State Travel
7. Request Approval of the Alliance Memorandum of Understanding with the University of Phoenix for a Partnership for Professional Development for the 2013-2014 School Year

*Dr. Stark requested this item be pulled from the Consent Agenda.*

8. Request for Renewal of Intergovernmental Agreement with the Maricopa County Superior Court and District for the Law-Related Education Program at Capitol and Edison Schools
9. Request to Approve Renewal of the Memorandum of Understanding with Maricopa County Department of Public Health for the School-Based Dental Sealant Program to Eligible Students for the Prevention of Tooth Decay for the 2013-2014 School Year
10. Request Approval to Authorize Disposition of Obsolete Surplus Equipment using the Competitive Sealed Bid Method
11. Request Approval/Ratification to Dispose of Fixed Asset Items, Technology Items and Damaged Furniture and Equipment

## 12. Request Approval/Ratification of Emergency Actions (if necessary)

## 13. Request Approval of Consent Agenda

*Ms. Stella Garcia spoke to the Board concerning the culture and climate of the district. Dr. Marston suggested that she and Mr. Weeks meet with Ms. Garcia to discuss her concerns.*

*Dr. Stark spoke to item C7, and requested this item be pulled from the agenda, there were no objections from the Board.*

*Administration Recommends approval of consent agenda, with the exception of item C7 which was pulled from the agenda for further discussion at a later time.*

***Motion by Susan Benjamin, second by Doug Allsworth.***

***Final Resolution: Motion Carries***

***Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark***

***Item taken out of order.***

## **F. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

### 2. Request Second Reading and Adoption of Governing Board Policies GCJ, GCK, and GCO

*Mr. Lind spoke to item F2, sharing the questions and responses from the staff. District council was present for questions if necessary.*

*Ms. Rosalina Ramirez spoke to the item, speaking as the PECTA President asked that the teachers' questions and answers be posted on the District website. She further stated that she is pleased with the transparency and consideration the Board has shown.*

*Ms. Jennifer MacLennan thanked the Board for the opportunity to work together.*

*Administration recommends that the Governing Board adopt policies GCJ, GCK and GCO, with typing error corrected.*

***Motion by Doug Allsworth, second by Louisa Stark.***

***Final Resolution: Motion Carries***

***Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark***

## **D. Superintendent's Report - Dr. Myriam M. Roa**

### 1. Award and Recognitions

*Dr. Roa Announced that Heard won the Big Lots award in the amount of \$7,600*

### 2. Announcements

*Mr. Weeks announced an increase in enrollment, stating we are up by 14.*

*Mr. Lind reported on the Professional Responsibilities Rubric with in the sixth rubric in the Learning Observation Instruction.*

## **E. Community Communications**

### 1. Community Communications

*Community communications were addressed during regular session.*

## **F. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

1. Request to Adopt the Creative Curriculum Instructional Materials for Preschool Classrooms

*Mr. Lind spoke to item F1.*

*Administration recommends that the Governing Board adopt The Creative Curriculum instructional materials for Preschool classrooms.*

*Motion by Doug Allsworth, second by Louisa Stark.*

*Final Resolution: Motion Carries*

*Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark*

## **G. Business Services - Larry Weeks, Assistant Superintendent**

1. Declaration of Conflict of Interest, KOI Education

*Dr. Angel Jannasch-Pennell has fulfilled her obligation of her Declaration of Conflict of Interest, through the signing our conflict of interest statement.*

## **H. Board Reports and Requests**

1. Board Direction to the Superintendent (if Necessary)

*Ms. Benjamin stated that she would like to have an ongoing report concerning Move on When Reading.*

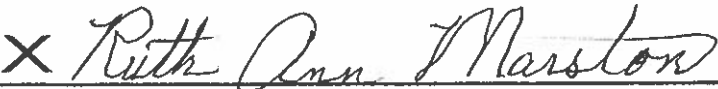
2. Board Reports

## **I. Adjournment**

*Motion by*

*Meeting was adjourned at 8:18 pm.*

Respectfully submitted by:

A handwritten signature in cursive script that reads "Ruth Ann Marston". To the left of the signature is a large "X" mark. The signature is written over a horizontal line.

Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1