



Elementary School District #1

...where tradition and innovation merge to create the future.

**Minutes of Regular Board Meeting
Public Meeting- Regular Session- Executive Session
September 26th, 2013**

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting at Capitol Elementary School in the Cafeteria, 330 N. 16th Street, Phoenix, Az. 85007

Other board Members present were:

Mr. Doug Allsworth Dr. Louisa Stark Ms. Susan Benjamin Dr. Angel Jannasch-Pennell

Also present were:

Dr. Myriam Roa Superintendent	Mr. Tom Lind Assistant Superintendent	Mr. Larry Weeks Assistant Superintendent	Lillian Hameed Board Secretary
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A. Regular Session - 6:15 p.m.

1. Call to order - Dr. Ruth Ann Marston

Meeting was called to order at 6:30pm

2. Pledge of Allegiance - 8th Grade Student

Ms. Vanessa Alvarez, an 8th grade student, led the Pledge.

B. Study Session

1. Dialogue with Parents Regarding Seventh and Eighth Grade Testing

Ms. Sara Marcum coordinated the Governing Board study session with parents of middle school students to discuss how to increase student success and insure a smooth transition into high school.

Parents from Capitol, Dunbar, Bethune, and Lowell were in attendance. Facilitators of the small groups included Mr. Kelly, Ms. Millsaps, Mr. Vega, Dr. Gary Zehrbach, Ms. Lopez, and Ms. Mendez.

2. Adjourn to Regular Session

Meeting was adjourned to Regular Session at 7:28 p.m.

C. Superintendent's Report - Dr. Myriam M. Roa

1. Awards and Recognitions

Dr. Roa announced that Magnet Traditional School was designated by the Arizona Department of Education to be a Rewards School and a Distinguished Title I School, which is a national recognition, for the second year in a row.

Dr. Roa also announced she was asked to speak at the Murphy School District to discuss the continued achievement gap among minorities over the past 20 years.

She also discussed Phoenix Elementary School District #1's partnership with ASU Prep academy.

2. Announcements

Mr. Weeks reported on the status of the enrollment in the District, stating that we are 146 students up from the 100th day last year. He further stated that he is confident that we are moving in the right direction.

3. MCESA/REIL Update

D. Approval of Consent Agenda

1. Request Approval of Ratification of Payroll \$ 2,073,028.45 and Expense Vouchers \$1,001,097.27 in the total amount of \$3,074,125.72
2. Request Approval of the Financial Reports for Student Activity Funds for August 2013
3. Request Approval or Ratification of Employment of Administrative, Certified and Support Staff
4. Request Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
5. Request Approval of Separation of Employment, Resignations and Retirement
6. Request Approval of Uncompensated Leave of Absences
7. Request Approval of the Cooperative Purchasing Agreement with Region IV Education Service Center
8. Request Approval for the Award of Request for Proposal #003-1314 for Cooling Tower Water Treatment Maintenance Services to Water and Energy Systems Technology, Inc.
9. Request Approval for the Cooperative Purchasing Agreement with 1 Government Procurement Alliance (IGPA)
10. Request Approval for Out of District Field Trip
11. Request for Approval to Accept the Refugee School Impact Grant Award from the Arizona Department of Economic Security
12. Request to Approve the 2013-2014 Memorandum of Understanding with Arts Integration Solutions to Provide Continuing Fine Arts Integration Services to Herrera School with a grant of \$40,400
13. Request to Approve the 2013-2014 Memorandum of Understanding with Friendly House to Provide Continuing Parenting Classes to Parents of Children Attending Phoenix Elementary District Schools
14. Request Approval/Ratification of Emergency Actions (if necessary)
15. Request Approval of Consent Agenda

Dr. Stark commented on item D 2 of the Consent Agenda, stating that the Montessori school is not listed. Mr. Weeks explained that the Montessori school raises their funds through the PTO.

Recommend approval of consent agenda

Motion by Susan Benjamin, second by Louisa Stark.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

E. Community Communications

1. Community Communications

Ms. Nicole Berkebile with the University of Phoenix addressed the possible collaborative programs with Phoenix Elementary School District. The Board will discuss this issue at the next Board meeting, on October 10th, 2013.

Ms. Sonia Briseño, parent of students at Whittier discussed problems she has observed within the school. Her concerns include large class size, the loss of teachers and insufficient substitutes. She further stated that she would like to be better informed of the activities at the school.

Dr. Roa stated that she understands the concerns discussed and although the Board cannot comment at this time, she will make sure to arrange a meeting to discuss these concerns and will keep the Board informed.

Mildred Franks from Shaw spoke to item G2 and asked the Board to approve this item. Dr. Marston will discuss this when that item is voted upon.

F. Curriculum & Instruction - Tom Lind, Assistant Superintendent

1. Request for Governing Board to Receive and Discuss the 2012-2013 Continuous Improvement Plan for Whittier School

Ms. Melody Herne, Principal at Whittier School, presented her schools' continuous improvement plan. She shared her mission statement stating that the goal is to create lifelong learners. She then went on to discuss other goals regarding us being a learning school. Ms. Herne discussed her school's strategies for success. She then went on to discuss her school's reading and math data. Ms. Herne also stated that although her school presently has a grade of C, she is working diligently to increase student achievement outlining her plans and goals.

Mr. Lind thanked Ms. Herne as well as all the principals that participated and presented their continuous improvement plan.

Mr. Allsworth asked Ms. Herne for clarification regarding the overcrowding of Whittier classrooms. Ms. Herne stated that there are 2 classrooms with 40 or more students, a first grade with 40 students and sixth grade class with 45 students.

He also made some inquiries regarding other concerns addressed earlier by Ms. Briseño.

Dr. Roa commented on class sizes at Whittier and some of the obstacles encountered with this issue. She stated that part of the problem is Cabinet was waiting for the Department of Education to approve the mixing of English Language Learner with mainstream classrooms. Dr. Roa went on to state that steps are being taken to hire an additional teacher for Whittier, and will also follow up with Whittier Leadership team regarding all the issues.

Dr. Marston commented on the issue of students who are unable to maintain their progress throughout the year. Ms. Herne stated that she is aware of the problem and is working on strategies to help students maintain that gain.

G. Business Services - Larry Weeks, Assistant Superintendent

1. Request Approval of the Award of Request for Proposal (RFP) #002-1314 for Architectural and Engineering Services to ADM Group, Inc.

Mr. Weeks spoke to item G1.

Dr. Marston clarified that Mr. Weeks is asking for the Board to approve an Award of a Contract for Architectural and Engineering services to the ADM group based on the assessment of the Request for Proposal.

Mr. Allsworth asked for clarification. Mr. Weeks explained that with the passing of this item, it designates ADM as the recipient of the contract or contracts as needed.

Request for Governing Board to Approve the Award of Request for Proposal #002-1314 for Architectural and Engineering Services to ADM Group, with noted clarification

Motion by Susan Benjamin, second by Louisa Stark.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

2. Request Approval of 301 Appeal Committee Recommendations for Shaw and Lowell Schools

Dr. Roa provided some background information on the 301 plan. She discussed the rubric in the Board Packet which was established as a result of a school not meeting the Arizona Learns requirements. The Rubric allows for considerations other than raw data, such as effort, which may allow a school to qualify for performance pay.

Ms. Garthanne de Ocampo discussed the responsibility of the Prop 301 Appeal Committee and the process used to reach their decision. Performance pay is \$312.50 per teacher.

Administration recommends that the Governing Board approve the 301 Appeal Committee recommendations.

Motion by Louisa Stark, second by Angel Pennell

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

3. Request Approval of Fiscal Year 2012-2013 Annual Financial Report (AFR)

Mr. Weeks celebrated Ms. Janice Durham on her outstanding work in compiling this report. He then went on to explain the financial report. Dr. Marston reported that the State is offering 17% less for each child than they did six years ago so congratulates administration's efforts.

Administration recommends that the Governing Board approve the Fiscal Year 2012-2013 Annual Financial Report.

Motion by Doug Allsworth, second by Louisa Stark.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

H. Executive Session

1. Discuss the Superintendent's Contract Pursuant to A.R.S. §38-431.03.A.1 and A.4

Motion Susan Benjamin by, second by Doug Allsworth.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

Meeting was adjourned to Executive session at 8:40 P.M.

Regular meeting reconvened at 9:10 pm

I. Business Services - Larry Weeks, Assistant Superintendent

1. Request Approval of Superintendent's Contract to June 30th, 2016

Motion by Doug Allsworth, second by Louisa Stark.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

2. Request Approval to Authorize and Issue a Request for Proposals (RFP) for Positive Behavioral Interventions & Support Services

Motion by Doug Allsworth, second by Louisa Stark.

Final Resolution: Motion Carries

Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark

J. Board Reports and Requests

1. Board Direction to the Superintendent (if Necessary)

2. Board Reports

K. Adjournment

Meeting was adjourned at 9:20 pm

Respectfully submitted by:



Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1