



**Minutes of Regular Governing Board Meeting  
May 8, 2014**

Dr. Ruth Ann Marston presided over the PESD No. 1 Governing Board Meeting in the Governing Board room at Emerson Court, 1817 N. Seventh Avenue, Phoenix, Arizona 85006

*Other board Members present were:*

**Mr. Doug Allsworth    Dr. Louisa Stark    Mrs. Susan Benjamin    Dr. Angel Jannasch-Pennell**

*Also present were:*

<b>Dr. Myriam Roa</b> Superintendent	<b>Mr. Tom Lind</b> Assistant Superintendent	<b>Mr. Larry Weeks</b> Assistant Superintendent	<b>Lillian Hameed</b> Board Secretary
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**A. Regular Session - 6:15 p.m.**

1. Call to Order - Dr. Ruth Ann Marston

*Meeting was called to order at 6:15.*

2. Pledge of Allegiance - Lynette Cook Wiltgen

*Ms. Lynette Cook Wiltgen led the meeting in the Pledge of Allegiance.*

**B. Approval of Consent Agenda**

1. Request Approval of Governing Board Minutes for April 10, 2014 and April 24, 2014
2. Request Approval of Out of State Travel
3. Request to Approve Investigations, Grades K-5, and Connected Mathematics as the District's Adopted Mathematics Instructional Materials
4. Request Approval of Ratification of Payroll \$2,087,340.49 and Expense Vouchers \$1,104,257.55 in the total amount of \$3,191,598.04
5. Request for Approval of Revised 2014-2015 Coordinators and Assistant Principals Stepless Salary Schedules
6. Request Approval or Ratification of Employment of Administrative, Certified and Support Staff
7. Request Approval of Separation of Employment, Resignations and Retirements
8. Request Approval of Uncompensated Leave of Absences
9. Request Approval/Ratification of Emergency Actions (if necessary)
10. Request Approval of Consent Agenda

*Administration Recommended approval of consent agenda*

**Motion to approve the consent agenda by Susan Benjamin, second by Louisa Stark**

**Final Resolution: Motion Carries**

**Yea: Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

**Not Present at Vote: Doug Allsworth**

## **C. Superintendent's Report - Dr. Myriam M. Roa**

### **1. Awards and Recognitions**

### **2. Announcements**

*Dr. Roa thanked the people who worked so hard to make the retirement tea a success, among them was Jason Hammond, Rosalinda Ramirez, and Frances Rivas.*

*Dr. Roa spoke about the Teacher Appreciation week where both certified and support staffs were recognized. She also reported that many schools held celebrations of their own. District office procured NYPD Pizza gift cards and Fleming and Harkins certificates, which were given away in opportunity drawings at the schools. The District also had fresh baked cookies from child nutrition delivered for the teachers on Tuesday.*

*Dr. Roa announced that the May 22th Governing board meeting been moved to May 15th, 2014 as most Cabinet members will be out of town or attending graduations.*

*Dr. Roa spoke to the iLeadAZ program. It was decided that the interns be only interns without the additional responsibilities of the IEISs.*

*She went on to appoint Mr. Hammond and Dr. Zehrbach to become a part of the cabinet, and recognized them for their support.*

*Ms. Benjamin also congratulated and thanked the teachers, nurses and support staff for their service in the district.*

## **D. Community Communications**

### **1. Community Communications**

*There were no community communications.*

## **E. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

### **1. Request Approval to Receive, Discuss and Approve the LPN Job Description and Salary Schedule**

*Mr. Lind spoke to the issue.*

*Mrs. Benjamin asked how LPNs are supervised. Mrs. Lynette Cook Wiltgen, the registered nurse within the district, in collaboration with the site principal, will handle that supervision.*

*Dr. Stark asked about the school of nursing at ASU as to whether Phoenix Elementary is affiliated with them in any way. Mrs. Lynette Cook Wiltgen stated that there has not been an applicant from that institution, but stated she has recently been in contact with Grand Canyon University. Mr. Lind stated that there is an agreement in place with ASU and is looking into partnering with Phoenix College.*

*Administration recommended that the Governing Board receive, discuss and approve the LPN job description and salary schedule.*

**Motion to approve item E1 by Susan Benjamin, second by Louisa Stark**  
**Final Resolution: Motion Carries**  
**Yea: Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**  
**Not Present at Vote: Doug Allsworth**

## 2. Request Approval to Receive, Discuss and Approve the STEaM Enrichment Specialist Job Description and Salary Schedule

*Mr. Lind spoke to the issue.*

*Dr. Pennell asked for clarification of the duties of this person regarding their interaction with teachers and will there be any collaborative efforts with other school sites.*

*Mr. Lind stated that as this person will co-teach they will indeed work, plan and develop projects and work collaboratively with teachers.*

*Mrs. Benjamin asked if there will be a STEaM Enrichment Specialist at each school.*

*Mr. Lind stated that, while that would be very nice but at this time the focus is for 2 schools, Heard and Lowell.*

*Administration recommended that the Governing Board receive, discuss and approve the STEaM Enrichment Specialist job description and salary schedule.*

**Motion to approve item E2 by Louisa Stark, second by Angel Pennell**  
**Final Resolution: Motion Carries**  
**Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark**

## 3. Request to Receive and Discuss the Eighth Grade Progress Report for the 2013-2014 School Year

*Mr. Lind introduced the team that will take part in a presentation concerning the eighth grade progress report which includes Martha Chambers, from the Phoenix Union High School District, who is the K-12 Articulation Specialist, Sara Marcum, Gary Zehrbach, Gail Harris, Charles Garcia, Sylvia Bernal and Kevin Sotomayor.*

*Dr. Roa stated that recognition extends to the Board as a main strategic goal of the Board was to implement a plan to provide a smooth transition for our students to high school and college.*

*Ms. Sara Marcum summarized the parent meetings, noting stronger communication between parent and teacher, how to deal with behavior issues, accessing resources for materials, and workshops on college and scholarships.*

*Dr. Pennell asked if there has been follow up with the parents. Ms. Marcum stated that Shaw and Whittier as well as Herrera have had parent meetings and the team is currently planning workshops.*

*Dr. Pennell cautioned not to plan workshops for services that may already be available within the community.*

*Dr. Stark expressed the need for better understanding of the high school curriculum, stating that by exposing students to more specialized classes they can begin to narrow their focus on what they want to study.*

*Dr. Zehrbach reported on the series of professional development sessions for middle school teachers with the focus on re-connecting our disconnected youth, looking at grades as a possible indicator and discussed how we might improve our grading practices.*

*Dr. Marston stated that Dr. Don Covey, Maricopa County Superintendent of Schools, is heading up an initiative on disconnected youth.*

*Ms. Gail Harris presented a report on discipline, noting the strategies used and attributed the noted success to PBIS and RTI (Response to intervention).*

*Mr. Allsworth stated that there is a striking change for the better.*

*Ms. Harris also stated that the monthly discipline meetings with Diane Wray were helpful.*

*Ms. Harris then presented a summary of the special education transition. She presented a timeline of the transition stating that, August through December case workers prepare the students by discussing their plans. They also attend the high school night at Kenilworth. In January they meet with the Phoenix Union High School District and stated that they also have transition meetings with the parents. Through these efforts some special-Ed students are planning to attend Metro Tech as well as other facilities.*

*Ms. Sylvia Bernal and Mr. Kevin Sotomayor shared success stories and strategies that positively affect the most difficult students. Mr. Sotomayor was proud to announce that he had about 20 parents who graduated from the American Dream Academy.*

*Ms. Sara Marcum and Ms. Martha Chambers presented on the high school articulation between Phoenix Union and Phoenix Elementary.*

*Tom discussed the EXPLORE assessment and Charles Garcia, who was a facilitator of the program, explained the process.*

*Dr. Pennell complimented those that presented and then requested an update.*

## **F. Business Services - Larry Weeks, Assistant Superintendent**

### **1. Request Approval of the Revised Expenditure Budget for Fiscal Year 2013-2014 as Required by A.R.S. 15-905**

*Mr. Weeks spoke to the issue, noting the change in Deseg monies.*

*It is recommended the Governing Board approve the FY 2013-2014 expenditure budget.*

***Motion to approve item F1 by Doug Allsworth, second by Louisa Stark***

***Final Resolution: Motion Carries***

***Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark***

### **2. Request Approval to Receive and Discuss Updates to the Montessori Program**

*Mr. Weeks introduced Mr. Jason Hammond and Ms. Susan Engdall to present the update on the Montessori program.*

*Mr. Hammond outlined contacts with which Phoenix Elementary may form partnerships to continue to provide training for Montessori teachers possibly at our school district (sites to be determined later).*

*Ms. Ann Valasco of the Southwest Institute of Montessori Studies (SIMS) affiliated with the Association Montessori International (AMI). She stated that currently they offer Primary Teacher Training for the 3- 6 year olds.*

### **3. Request Approval of Summer Capital Improvement Projects**

*Mr. Weeks asked Mr. Ben Barcon and Ms. Jenifer Weskalnies of ADM group to discuss the remodel of Bethune, Herrera, Kenilworth, Lowell and Whittier administration offices.*

*Dr. Roa asked Mr. Weeks to provide an update on the agreement with Phoenix Prep.*

*Administration recommended the Governing Board approve issuance of Purchase Orders to the vendors outlined in the attached rationale for a total amount of \$579,784 using Bond and Capital Override funds.*

*Motion to approve item F3 with the addition of core construction for Phoenix Prep. by Louisa Stark, second by Angel Pennell*

*Final Resolution: Motion Carries*

*Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark*

#### 4. Request Approval of the Director of Human Resources

*Administration recommended that the Governing Board approve Jason Hammond as the Director of Human Resources.*

*Motion to approve item F4 by Angel Pennell, second by Susan Benjamin*

*Final Resolution: Motion Carries*

*Yea: Ruth Ann Marston, Doug Allsworth, Susan Benjamin, Angel Pennell, Louisa Stark*

### **G. Board Reports and Requests**

1. Board Direction to the Superintendent (if necessary)
2. Board Reports

### **H. Adjournment**

*Meeting was adjourned at 8:10.*

Respectfully submitted by:

 X Ruth Ann Marston

Dr. Ruth Ann Marston

Board President, Phx. Elem. School Dist. #1