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**Minutes of Regular Public Meeting  
July 14, 2016**

**Dr. Louisa Stark** presided over the PESD No. 1 Governing Board Meeting in the Governing Board room at Emerson Court, 1817 N. Seventh Avenue, Phoenix, Arizona 85006

*Other Board Members present were:*

**Dr. Ruth Ann Marston**   **Dr. Angel Jannasch-Pennell**   **Mrs. Susan Benjamin**   **Mr. Daniil Gunitskiy**

*Also present were:*

<b>Mr. Larry Weeks</b> Chief Executive Officer	<b>Mr. Tom Lind</b> Assistant Superintendent	<b>Dr. Rosanna Hidalgo</b> Assistant Superintendent	<b>Jovanny Cervantes</b> Board Secretary
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**A. Regular Session – 9:00 a.m.**

1. Call to Order - Dr. Louisa Stark

*Meeting called to order at 9:04 a.m.*

2. Pledge of Allegiance – Mr. Adrian Walker

*Mr. Adrian Walker led us in the pledge of allegiance.*

3. Adjourn to Public Hearing

*Dr. Stark asked for a motion to move into a Public Hearing.*

**Motion by Ruth Ann Marston, second by Susan Benjamin.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

**B. Notice of Public Hearing**

1. Call for Public Hearing - Dr. Louisa Stark

2. Conduct a Public Hearing to Present the Proposed FY 2016-17 Budget and Truth in Taxation Notice as per Arizona Revised Statutes §15-905.B.D. and §15-905.01.A.B.1-7

*Mr. Weeks spoke to the issue.*

3. Resume to Regular Session

*Regular session resumed at 9:07am*

**C. Approval of Consent Agenda**

1. Request Approval of Governing Board Minutes for June 9, 2016 and June 23, 2016
2. Request Approval of Renewal Agreement with City of Phoenix for School Resource Officers for the 2016-2017 School Year
3. Request Approval or Ratification of Payroll \$3,855,574.81 and Expense Vouchers \$1,193,850.85 in the total amount of \$5,049,425.66
4. Request Approval of Sole Source Determination for Tyler Technologies
5. Request Approval of Sole Source Vendors for 2016-2017 School Year
6. Request Approval of Multi-Term Determination of RFP 001-1617 for Marketing, Public Relations and Customer Service
7. Request for Governing Board to delegate the signature authority to the Superintendent, Assistant Superintendent of Business Services and the Director of Budget and Finance for the purpose of signing electronically issued and physical warrants for district payables
8. Request Approval or Ratification of Employment of Administrative, Certified and Support Staff
9. Request Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
10. Request Approval of Separation of Employment, Resignations and Retirements
11. Request Approval of Uncompensated Leave of Absences
12. Request for Approval of Designated Administrators as Qualified Evaluators of Certificated Staff for the 2016-2017 School Year
13. Request Approval/Ratification of Emergency Actions (if necessary)
14. Request Approval of Consent Agenda

*Mr. Weeks requested that the Governing Board ratify item C7 (which was to request the Governing Board to delegate the signature authority to the Superintendent or Assistant Superintendent of Business Services and the Director of Budget and Finance for the purpose of signing electronically issued, and physical warrants for District payables). Mr. Weeks asked that the Governing Board ratify this through consent, pending a final clarification of legal counsel.*

*Recommend approval of consent agenda*

**Motion by Ruth Ann Marston, second by Susan Benjamin.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

#### **D. Chief Executive Officer's Report - Larry Weeks**

##### **1. Awards and Recognitions**

*Mr. Lind stated that on June 6<sup>th</sup> the District received their preliminary data on AzMERIT. Mr. Lind also stated that on July 11<sup>th</sup> the family report was received and distributed. Mr. Lind informed the governing board that a letter will be posted on the District website to inform parents about the testing information.*

*Mr. Lind spoke about the Preschool Update. He stated that 7 classrooms have been moved to Faith North and are currently being set up. Mr. Lind informed the Governing Board that a time to visit the Preschool Program at Faith North would be scheduled a few days after school has started.*

*Mr. Lind introduced Ms. Sherry Zeeb the new Director of Federal Programs. Ms. Zeeb said she was very happy to be here and that she has been welcomed with open arms. Ms. Zeeb thanked Dr. Andrews for the great help in the transition. The Governing Board welcomed Ms. Zeeb.*

*Mr. Lind reminded the Governing Board about the New Teacher Orientation on Wednesday, July 20<sup>th</sup>.*

*Mr. Lind stated that the Teachers Return July 27th.*

*Mrs. Benjamin asked that the District provide an update to the Governing Board regarding the two students held back the last school year.*

*Mr. Weeks recognized Cabinet for the great work to come.*

##### **2. Announcements**

*Mr. Weeks shared an announcement about the City of Phoenix Choice Neighborhood Implementation Grant - The City of Phoenix and the District received notification in late June that the Choice Neighborhoods Implementation grant was awarded. The district will work with the city to conduct community planning meetings in the Edison/Eastlake neighborhood areas*

*throughout the next two years. The purpose of the grant is to gather input from the community on future improvements for these neighborhoods. Regular updates will be provided to the Governing Board throughout the planning process.*

*Mr. Weeks asked that the Governing Board allow him to go back to The City Phoenix and ask that they provide more clarification on the Grant.*

### 3. Post MCESA/REIL Update

*Mr. Weeks asked that the District not pursue the TIF5 Grant.*

*The Governing Board all agreed.*

### 4. Bond Update

*Mr. Weeks spoke to the issue.*

*Mr. Robert Casillas and Ms. Erika Coombs presented a PowerPoint regarding a possible Bond Refinancing.*

## **E. Community Communications**

### 1. Community Communications

Ms. Gail LaGrander came before the Governing Board to thank them for approving the funding that allowed her and two other Parent Engagement Liaisons to travel to Pittsburg to attend the National Conference on Family and Community Engagement last month. Ms. LaGrander stated that there were 1200 Professionals in attendance and that they were all united to build authentic partnerships between home and school. Ms. LaGrander stated that the Governing Board demonstrated her how much the value the families of the students enrolled and, therefore, informed the Governing Board about a few takeaways from the conference:

1. Family engagement practice: Our family's engagement practices at Phoenix Elementary have improved over the years but there is potential for much improvement. Upon returning to Phoenix, Francisco, Maxima and I engaged in a deep reflective analysis that identified the problems of practice root causes and potential Solutions. One of our recommendations is that Phoenix Elementary collectively builds a culture and practice of family engagement that is linked to student learning and family leadership.

2. The role of parents and families: The research is indisputable engaged families impact the bottom line, student achievement and when invited to do so are important Partners in school Improvement efforts. We must create relationships and trust building opportunities that enable staff to recognize assets, strength, influence and resources of each of our families. This is a necessary step in order to integrate Family Center rules link to learning and Leadership at each School site.

3. Race and Equity: Equity or simply fairness and Justice and recent events have ensured that race is in all of our minds. During the conference there was a lot of emphasis on the need to have courageous conversations regarding race and Equity our team will seek to join with others to build understanding of and respect for our differences and to recognize and connect around shared humanity. In an article titled How CAN WHITE TEACHERS DO BETTER BY URBAN KIDS OF COLOR, Christopher Emdin shares a poem written by Obasi Davis Oakland, California's 2013 youth Poet Laureate. The last three lines of the poem are as follows "I'm asking you to understand our struggles and hardships to understand that if we have to learn with each other we should also learn about each other so we can bring each other up", thank you for your time and support.

Ms. Maxima Guerrero came before the Governing Board to thank them for the opportunity to attend the National Conference on Family and Community Engagement in Pittsburg. Ms. Guerrero also shared a brief statement of her learning experience.

Ms. Guerrero provided a brief statement written by Mr. Francisco Garcia also thanking the Governing Board for a chance to attend the National Conference on Family and Community Engagement in Pittsburg and of his learning experience.

#### **F. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

##### **1. Request Approval to Purchase Student Computers to Support Instruction and Assessment**

*Mr. Lind spoke to the issue.*

*Mr. Lind stated that Business Services and Curriculum & Instruction have collaborated on technology-related projects including the network infrastructure projects as well as the need for additional student computers to support instruction and assessment.*

*Mr. Lind stated that additional computers are needed to manage on-line assessment for AzMERIT, PCG assessments and benchmark assessments. It is expected that more schools, if not all, will complete the on-line format for assessments in the 2016-2017 school year.*

*Mr. Lind said based upon information from schools completing the on-line format of AzMERIT last school year, it was determined that an 85% ratio of computers to students provided a testing environment to complete the assessment in about two weeks. The number of students completing AzMERIT was analyzed against the number of available student computers to determine how many additional computers are needed to bring all schools up to an approximate 85% ratio in grades 3-8. In addition, supplemental digital curriculum will be loaded on these computers such as: Imagine Learning, Big Brains, Study Island, IXL, etc.*

*Mr. Lind stated a Total Student Computers Requested is 1,114*

*Mr. Daniil Gunitskiy asked how they would be distributed to the schools. Mr. Lind stated that they would be sent to where they will be needed the most.*

*Administration recommends the Governing Board approve the purchase of 1,114 student computers from DELL for an amount not to exceed \$545,181.46 plus tax using contract #ADSP016-098163 to support instruction and assessment.*

**Motion by Daniil Gunitskiy, second by Angel Pennell.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

**G. Business Services - Dr. Rosanna Hidalgo, Assistant Superintendent**

1. Request Approval to Adopt the FY2016-2017 Budget as presented

*Dr. Hidalgo spoke to the issue.*

*Administration recommends the Governing Board adopt the FY2016-2017 Budget as presented*

**Motion by Ruth Ann Marston, second by Susan Benjamin.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

2. Request for Approval of New Job Description

Dr. Hidalgo stated that this additional position was a position that was recently vacated from a regular New Teacher Mentor and that they would like the opportunity to revise the title and the job duties aligned to vacancy. Dr. Hidalgo also stated that after looking at data from the last couple years they noticed a large turn over with special education teachers; so Dr. Hidalgo would like to support the special education teachers specifically by providing a New Teacher Mentor for Special Education, who is experienced in special education and has some coaching experience.

Administration recommends that the Governing Board approve the new job description as presented.

**Motion by Ruth Susan Benjamin, second by Ruth Ann Marston.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

3. Request Approval to Award Time Clock Plus for Employee Time and Attendance Software System Using TCPN Contract #R131301

*Dr. Hidalgo spoke to the issue.*

*Ms. Janice Durham stated that Time Clock Plus was more efficient and had the best price.*

*Administration recommends the Governing Board Award Time Clock Plus for Employee Time and Attendance Software System Using TCPN Contract #R131301 as outlined in the rationale.*

**Motion by Ruth Ann Marston, second by Daniil Gunitskiy.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

## **H. Board Reports and Requests**

### **1. Board Direction to the Superintendent (if necessary)**

*Dr. Ruth Ann Marston asked for a motion that would allow the Superintendent to move forward with re-issuing the Bonds at a lower interest rate and bring the resolution to the Governing Board for ratification or approval.*

**Motion by Ruth Ann Marston, second by Susan Benjamin.**

**Final Resolution: Motion Carries**

**Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Angel Pennell, Louisa Stark**

*Mrs. Benjamin would like to see an overview of the jobs being posted and jobs not filled. Mrs. Benjamin also asked that the Governing Board receive a presentation from each school to hear about their celebration and improvement plans.*

*Mr. Gunitskiy was excited to see the enrollment numbers. Mr. Gunitskiy asked to see (at a future meeting) what the concrete strategies are that the District is taking to increase enrollment.*

*Dr. Marston congratulated Dr. Hidalgo on her first Governing Board Meeting.*

### **2. Board Reports**

## **I. Adjournment**

### **1. Adjournment**

*Meeting was adjourned at 10:03 a.m.*

*Respectfully Submitted by*

X

*Dr. Louisa Stark*

**Board President, Phoenix Elementary School District #1**