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**Minutes of Regular Public Meeting  
August 10, 2017**

**Mrs. Susan Benjamin** presided over the PESD No. 1 Governing Board Meeting in the Governing Board room at Emerson Court, 1817 N. Seventh Street, Phoenix, Arizona 85006

*Other Board Members present were:*

**Dr. Ruth Ann Marston Dr. Louisa Stark Ms. Lynn Almy Mr. Daniil Gunitskiy**

*Also present were:*

<b>Mr. Larry Weeks</b> Superintendent	<b>Mr. Tom Lind</b> Assistant Superintendent	<b>Dr. Rosanna Hidalgo</b> Assistant Superintendent	<b>Monica Ortiz</b> Board Secretary
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**A. Regular Session - 6:00 p.m.**

1. Call to Order - Mrs. Susan Benjamin

*Meeting called to order at 6:00 p.m.*

2. Pledge of Allegiance – Gina Millsaps

*Gina Millsaps led us in the pledge of allegiance.*

3. Awards and Recognitions

*Mr. Weeks recognized and awarded Gina Millsaps as the new Principal at Dunbar School.*

*Our first day of school is always a huge celebration. Mr. Weeks mentioned he saw organization, polished and cleaned campuses on the first day as he visited the campuses. Mr. Weeks brought to our attention some memorabilia that was placed in our Governing board room such as memorabilia honoring Arizona's Hero, Estevan Ochoa. Dr. Marston spoke about him and gave some history about Mr. Ochoa.*

**B. Approval of Consent Agenda**

1. Request Approval or Ratification of Payroll \$3,932,915.74 and Expense Vouchers \$1,167,025.43 in the total amount of \$5,099,941.17

2. Request Approval or Ratification of Employment of Administrative, Certified and Support Staff
3. Request Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
4. Request Approval of Separation of Employment, Resignations and Retirements
5. Request Approval of Uncompensated Leave of Absences
6. Request Approval of Consent Agenda

*The consent agenda was approved.*

***Motion by Ruth Ann Marston, second by Daniil Gunitskiy.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

### **C. Superintendent's Report - Larry Weeks**

#### **1. Announcements**

*Mr. Weeks spoke about our Curriculum Audit and said there was a slow-down in getting the report to us as promised. They will send Mr. Weeks the report in 2 weeks.*

*Dr. Hidalgo gave a report on enrollment and Shaw Montessori wait list update, and spoke about the difference between headcount versus enrollment. Students enrolled in May of 2017 are rolled over into SY 17-18. Principals and designated district staff do a physical headcount of students that have reported to school sites days 1-10. Student headcount of self-contained classrooms is not included. One primary reason why we do headcount is to determine if we're going to need to adjust staffing at the different sites. Dr. Hidalgo gave number comparisons from last year to this year and continued to speak to the subject. Next steps include continued efforts to contact "no shows," leveling meetings with site administrators, and continued focus on student retention.*

#### **2. TIF 4/TIF 5 Update**

*Larry Weeks spoke to the issue and said 293 Teachers, Coaches and Principals received \$1,721,525.35 (including benefits) on August 3, 2017 for the Super Retention Stipend. It's paid through a grant, and is a celebration for our District.*

### **D. Community Communications**

#### **1. Community Communications**

*There were no community communications.*

## **E. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

### **1. Receive and Discuss Curriculum Review Projects**

*Tom Lind gave some information on Curriculum Development and wanted to discuss three areas of this topic which are: K/1 English Language Arts, Instrumental Music – Band, and Self-Contained Students with Significant Cognitive Disabilities. He introduced Kim Hertzog to speak about the first two items.*

*For K/1 ELA, Kim said a new program has come out called Benchmark Advance from Benchmark Education, which is a K5 program. We decided we needed to do something different, so the District opted to pilot the program at Bethune, Lowell, Herrera, and Heard working with 10-12 teachers. The coaches and principals are very involved also. She also talked about the ELD program that comes with it. What the district did for the selection process was look at 5 or 6 different programs and narrowed it down to two and decided this was the better fit to try. Tom said we will follow the normal process for the selection of materials.*

*Kim gave an update on our Musical Instrument Curriculum for Band. She said every school has band and orchestra and there has not been an official textbook adoption in quite some time. Traces of old material have been found but are very inconsistent. They are in the process of gearing up for a formal adoption and have developed a position statement, have reviewed the standards, and the new documents will have standards and expectations by instrument. They've developed a criteria based on the District's belief system and screened some materials. It will be on public display for 60 days and is hoping to have it set up in the next 2 weeks, then come back to ask for formal approval.*

*Diane Wray, Gail Harris and Kim Peaslee, who are members of the District's Special Education team spoke about our Self-Contained Students with Significant Cognitive Disabilities. Diane Wray said other Districts are currently using Unique Learning System and wanted Phoenix Elementary District to try it also. Diane said some of our schools are piloting the program. The program is aligned to Common Core Standards and spans from preschool all the way up to High School and into transition. This population of 70 students do not take the AzMERIT but do take MSAA, the alternate assessment.*

*Kim Peaslee spoke about the assistive technology piece of this curriculum and said it operates on all platforms of Apple, Windows, as well as other Android tablets and phones. As long as there is Wi-Fi connectivity, this program is accessible. It can work with whole groups, small groups and individual learning. Kim said the curriculum is now attached to the states' standards. Dr. Gail Harris spoke about and said the teachers were excited about the curriculum because there's already tools built into the system, and it's online. Diane said this is very profound because it helps with the transition into their adulthood.*

### **2. Receive and Discuss AzMERIT Goal Setting**

*Tom Lind and Gina Millsaps spoke to the issue. Principals and School Leadership Teams have completed their preliminary AzMERIT Goal Setting for English Language Arts and Mathematics.*

*He spoke of the Goal Setting process, and overview. These goals are based upon projected enrollment numbers. The goals will be reviewed and possibly revised in early September after the first district benchmark assessment. Enrollment projections will be more accurate at that time after the 10<sup>th</sup> day No Show process is completed. The AzMERIT Goal Setting projections will be used to develop school Integrated Action Plans (IAP), formerly known as the Continuous Improvement Plan (CIP). Each school was asked to set 4 overall goals which will be identified:*

*Goal 1: ELA – Increase % of students proficient and highly proficient*

*Goal 2: ELA – Decrease % of students minimally proficient*

*Goal 3: Mathematics – Increase % of students proficient and highly proficient*

*Goal 4: Mathematics – Decrease % of students minimally proficient*

*Gina Millsaps gave an update on how it's been working for Dunbar School. She mentioned that these goals allow the teachers to have the confidence to know that Gina can look at and target these certain students to maintain proficiency and highly proficient, and to move students out of minimally proficient. Gina said they are looking at all students as individuals. They are attainable goals that teachers aren't overwhelmed with, and it's been very beneficial.*

*Tom Lind said we will check our goals in November and February to ensure we are on target.*

#### **F. Business Services - Dr. Rosanna Hidalgo, Assistant Superintendent**

##### **1. Request Approval to Receive and Discuss Information Regarding Possible Future Bond Projects**

*Dr. Hidalgo asked Ben Barcon and Jenifer Weskalnies to speak about the bond projects. She touched on what happened this summer at the various schools, including shade canopies at Kenilworth, exterior painting & roofing, and a walk in cooler at Bethune, while Edison got a walk in cooler, exterior painting. Garfield received exterior painting and lobby security upgrade. Lowell had a lobby security upgrade as well, and Emerson had a walk in cooler installed.*

*Ben spoke about the bond projections. There is still \$4.1 million remaining from the first bond sale and will be spent on HVAC upgrades on some of the schools, purchase white fleet vehicles, and create some curb appeal. There is work to be done on doors, hardware, windows and frames at Bethune. Field sprinklers will be installed to replace flood irrigation on our field just to name a few.*

*The 2nd bond sale was roughly \$15 million and will be spent on new marquees, parking lots, security cameras at 5 of our schools, drywalls, HVAC upgrades, cafeteria upgrades, playground equipment and painting/roofing for a total of \$14,966,000.00*

*Mr. Weeks said we have a nice plan on these projects and the approval of these projects is very much appreciated.*

*Ben and Jennifer talked about the school's renovations in more detail, said one of the challenges with Garfield and Edison School is that the neighborhoods are going through revitalization and there are other schools competing for our students; they've been working on curb appeal at those schools to make them look inviting. For Garfield, there will be a garden, an artist's mural, heights in the lobby, and a cover at the entry. For Edison they will have more safety features such as transparent screens with greenery, and allow students for a more organized fashion to getting in their cars. There will be focus on the lobby by adding colored canopies, and lettered signage at the entry. Ben said there will be some benches so parents can sit in the shade while they wait for the kids.*

*There will be new marquees at all schools and they've narrowed it down to two. They will be 15 feet tall, with the school logo and name, with the digital LED display board. Rosanna Hidalgo said it will be a collaborative effort with everyone involved as to where the marquee's will be installed on each campus.*

**2. Discuss and take action on a revision to the District Board's statement in favor of the District's Maintenance and Operations Override Election**

*Dr. Hidalgo sent the governing board an update and showed what was approved with strikethrough's and asked for recommendations for changes. Dr. Stark and Dr. Marston said it looked fine.*

*Administration recommends the Governing Board discuss and take action on a revision to the District Board's statement in favor of the District's Maintenance and Operations Override Election.*

***Motion by Daniil Gunitskiy, second by Louisa Stark.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

**3. Request Approval of Issuance of Purchase Order to Dell (ADSP016-098163) for 514 Student Laptops for \$297,573.55**

*Dr. Hidalgo said this item is a celebration. We had additional funds through Title I that needed to be spent. Dell could get these out to us very quick.*

*Administration recommends that the Governing Board approve the purchase of 514 Student Laptops from Dell (ADSP016-098163) for \$297,573.55.*

***Motion by Lynné Almy, second by Louisa Stark.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

## **G. Board Reports and Requests**

### **1. Board Reports and Requests**

*There were no board reports or requests.*

### **2. Future Agenda Items**

*There were no future agenda items.*

## **H. Adjournment**

### **1. Adjournment**

*Meeting adjourned at 7:48 p.m.*

*Respectfully Submitted by*

X 

*Mrs. Susan Benjamin*

*Board President, Phoenix Elementary School District #1*