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**Minutes of Regular Public Meeting  
December 14, 2017**

**Mrs. Susan Benjamin** presided over the PESD No. 1 Governing Board Meeting in the Governing Board room at Emerson Court, 1817 N. Seventh Street, Phoenix, Arizona 85006

*Other Board Members present were:*

**Dr. Ruth Ann Marston**   **Dr. Louisa Stark**   **Ms. Lynné Almy**   **Mr. Daniil Gunitskiy**

*Also present were:*

<b>Mr. Larry Weeks</b> Superintendent	<b>Mr. Tom Lind</b> Assistant Superintendent	<b>Dr. Rosanna Hidalgo</b> Assistant Superintendent	<b>Jessika Orona</b> Board Secretary
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**A. Regular Session – 6:00 p.m.**

1. Call to Order - *Mrs. Susan Benjamin*
2. Pledge of Allegiance – *Ricardo Pena, Capitol School*
3. Student Performance- *Capitol School Cougar Choir - Under the direction of Ms. Karen Merkley and accompanied by Ms. Pam Rodriguez; selections: Forever Christmas*
4. Awards and Recognition –*The following STAR Award Winners were recognized for the month of November:*
  - *Angelica Bustillos, Special Education Instructional Assistant, Heard School*
  - *Caitlin Fasano, Special Education Resource Teacher, Heard School*
  - *Mary Ruby Garcia, Office Manager, Lowell School*
  - *Susan Eldred, 3rd & 4th Grade Teacher, Lowell School*

*YAC students explained why they have joined the program, what their interests in the schools are and their plans for high school.*

**B. Superintendent's Report - Larry Weeks**

1. *Announcements - Mr. Weeks discussed an interesting article that was published in the New York Times about Phoenix Elementary growth.*

*2. Phoenix Elementary Hero - Dr. Marston presented a Phoenix Elementary Hero, John Tabor Alsap.*

**C. Approval of Consent Agenda**

1. Request Approval for Out of District Field Trips
2. Request Approval of the November Chronic Absenteeism Report
3. Administration Requests the Renewal of the MOU with Arizona Dance Education Organization for Services Provided to Dunbar School
4. Request Approval or Ratification of Payroll \$4,027,635.63 and Expense Voucher \$2,173,003.12 in the total amount of \$6,200,638.75
5. Request Approval of the Financial Reports for Student Activity Funds as listed for October 2017
6. Request Approval of Multi- Term Determination of IFB 005-1718 for Sporks for Students Meals
7. Request Approval of Multi-Term Determination of RFP 006-1718 for Produce
8. Request Approval of Multi-Term Determination of RFP 007-1718 for Cafeteria and Kitchen Equipment Repair and Maintenance Services
9. Request Approval of Multi-Term Determination of RFP 008-1718 for Fire System Inspections, Service & Repairs
10. Request Approval/Ratification of Choice Neighborhoods Grant Application Letter to the City of Phoenix
11. Request Approval of Ratification of Employment of Administrative, Certified and Support Staff
12. Request Approval or Ratification of Employee Contract/Work Agreement Adjustments for Changes in Position
13. Request Approval of Separation of Employment, Resignations and Retirements
14. Request Approval of Uncompensated Leave of Absences
15. Request Approval of Consent Agenda

***Motion by Ruth Ann Marston, second by Louisa Stark.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

#### **D. Community Communications**

*Gathanne de Ocampo spoke about her long 42 years of wonderful experiences and her opportunities to learn. She also had wonderful people who inspired her to move on and push her to do what she is doing; finishing her career to build Faith North. Mr. Weeks expressed appreciation for Ms. de Ocampo.*

*Rosalinda Ramirez would like more information about the changes that are coming through and wondered if HR will be under the new changes and how will it work? Mr. Weeks mentioned that asking the board for job descriptions and approving the names and the organizational changes will not happen immediately.*

#### **E. Curriculum & Instruction - Tom Lind, Assistant Superintendent**

1. Request Approval/Ratification of the Memorandum of Understanding with Partners in Action for Services provided to Herrera School

*Mr. Lind provided additional information regarding the Ambassadors of Compassion program which bring volunteers to the school for a 12-week program for junior high students.*

***Motion by Ruth Ann Marston, second by Louisa Stark.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

#### **F. Business Services - Dr. Rosanna Hidalgo, Assistant Superintendent**

1. Request Approval of the Revised Expenditure Budget for Fiscal Year 2017-2018

***Motion by Daniil Gunitskiy, second by Lynné Almy.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

2. Receive and Discuss and Take Possible Action on Job Descriptions

3. Request Approval of Issuance of Purchase Orders to Canyon State Bus Sales; Mohave (13N-CSBS-0925) and RWC Group Mohave (13N-RWC-0925), in the amount of \$936,772.09 for Multiple Types of Buses.

***Motion by Ruth Ann Marston, second by Lynné Almy.***

***Final Resolution: Motion Carries***

***Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy***

4. Request Approval of Issuance of Purchase Order to Courtesy Chevrolet (AZSPO17-166120) and Peoria Ford (ADSPO17-166117) in the amount of \$870,176.28 for Purchase of White Fleet Vehicles.

*Motion by Ruth Ann Marston, second by Daniil Gunitskiy.*

*Final Resolution: Motion Carries*

*Yea: Daniil Gunitskiy, Ruth Ann Marston, Susan Benjamin, Louisa Stark, Lynné Almy*

#### **F. Board Reports and Requests**

*Dr. Marston mentioned that this has been a very productive year in the school district. She directed staff to have a safe and happy holiday. Ms. Benjamin went to holiday Christmas show at Emerson School and explained how nice it was.*

#### **G. Future Agenda Items**

*The principals will be providing information about their schools and activities that are being held.*

*Mr. Lind mentioned that starting next week we will have a second meeting in January. Mrs. Benjamin asked about the front office security. Dr. Hidalgo responded they were working on updating Faith North front office.*

#### **Adjournment**

*Meeting adjourned at 8:37 p.m.*

*Respectfully Submitted by*

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*Mrs. Susan Benjamin*

*Board President, Phoenix Elementary School District #1*